



## **Nursing Fundamentals**

### **NRS 120**

### **2021-2022**

**Number of Credits:** 4

**Contact Hours:** 45 Theory Lecture hours (3 BCH) / 45 Clinical Contact Hours (3 BCH)

**Meeting Times:** Course Meetings on designated day (Wednesday or Thursday) from 8:00 am – 10:00 am;  
Clinical on Tuesdays

**Instructor:** Patricia Lawrence MSN, RN

**Contact Phone:** 517-605-1753 cell phone (Use cell phone for emergencies; texting is acceptable)

**Contact Email:** LawrencPatricid@jccmi.edu

**Online Office Hours:** GoToMeeting by appointment

**Notes:** Instructor checks email frequently, please use first for all communication. If no answer within 24-48 hours try again. If no answer, may contact by phone.

## **Course Description**

This hybrid course introduces students to fundamental concepts of professional nursing, the nursing process, and advances with informatics. This course is designed to teach students the importance of evidence-based practice in providing client-centered and culturally responsive care. This course also examines the disease prevention and health maintenance programs available within the community while also addressing Population Health within assignments. Topics within this course include principles for building professional behaviors, advocating for the safety and well-being of clients, developing sound clinical reasoning, promote a spirit of inquiry, and build a strong foundation for a professional identity. Clinical experiences in the long-term care facilities and in community settings are designed to reinforce theory concepts, skills, and the nursing process.

## Prerequisite(s)

- Admission to the Nursing Program
- Course taken concurrently with NRS 116 Pharmacology, NRS 111, and NRS 119 Health Assessment.
- Current health data MUST be submitted and up to date with the nursing office...”Failure to comply with the program health care requirements...at both the time of admission and for each semester throughout the program will result in a 3% deduction in the final course grade” (JC Nursing Handbook, online).

## Lecture Schedule

WEEK #	DATE	TOPIC
1	1/10/22 – 1/14/22	Nursing, Theory, and Professional Practice Evidence-Based Practice and Nursing Research Health and Wellness
2	1/17/22 – 1/21/22	Introduction to the Nursing Process Assessment, Nursing Diagnosis, Planning, Implementation and Evaluation
3	1/24/22 – 1/28/22	Critical Thinking in Nursing Communication Documentation, Electronic Health Records, and Reporting
4	1/31/22 – 2/4/22	Asepsis and Infection Control Safety Activity, Immobility, and Safe Movement
5	2/7/22 – 2/11/22	Fluid, Electrolyte, and Acid-Base Balance Nutrition
6	2/14/22 – 2/18/22	Oxygenation and Tissue Perfusion Skin Integrity and Wound Care
7	2/21/22 – 2/25/22	Pain Management Medication Administration
8	2/28/22 – 3/4/22	Ethical and Legal Considerations Nursing Informatics
<b>3/7/22 – 3/11/22 MID-SEMESTER BREAK</b>		
9	3/14/22 – 3/18/22	Values, Beliefs, and Caring Urinary Elimination
10	3/21/22 – 3/25/22	Bowel Elimination Human Sexuality
11	3/28/22 – 4/1/22	Health Literacy and Patient Education Stress and Coping
12	4/4/22 – 4/8/22	Sleep Spiritual Health
13	4/11/22 – 4/15/22	Death and Loss Perioperative Nursing
14	4/18/22 – 4/22/22	Review
15	4/25/22 – 4/29/22	Finals

## Program Learning Outcomes

Program Learning Outcome	Level Learning Outcome	Student Learning Outcome
<p>Upon successful completion of the program, the graduate will:</p> <p><b>Human Flourishing:</b> Advocate for culturally diverse clients, families, significant others, and members of the healthcare team in ways that promote self-determination, integrity, and ongoing growth as human beings to reach their maximum potential in various healthcare environments throughout the lifespan.</p> <p><b>Nursing Judgement:</b> a. Make judgments in practice, substantiated with evidence, that integrate nursing science into the provision of safe and quality care that promotes the health of clients throughout the lifespan.  b. Demonstrate competency in nursing health care technology and informatics to communicate, manage knowledge, mitigate error, and support organizational reimbursement.</p> <p><b>Professional Identity:</b> Implement one's role as a nurse in ways that reflect integrity, responsibility, legal and ethical practices, and an evolving identity as a nurse committed to evidence-based practice, caring, advocacy and safe quality care for culturally diverse clients throughout the lifespan.</p> <p><b>Spirit of Inquiry:</b> Evaluate evidence that underlies clinical nursing practice to challenge the status quo, question underlying assumptions, and offer new insights to improve the quality of care for clients throughout the lifespan.</p>	<p>Upon successful completion of the level, the student will:</p> <p><b>Human Flourishing:</b> Advocate for stable, culturally diverse adult clients through the provision of evidence based care in ways that promote self-determination, integrity, and ongoing growth.</p> <p><b>Nursing Judgement:</b> Prioritizes and provides safe, quality client-centered care for stable clients utilizing Maslow's Hierarchy and the nursing process.</p> <p><b>Professional Identity:</b> Apply legal, ethical, and practice standards while evolving within a professional nursing environment.</p> <p><b>Spirit of Inquiry:</b> Describe evidence-based practice in nursing including the rationale for its use.</p>	<p>Upon successful completion of the course, the student will:</p> <p><b>Human Flourishing:</b> Promote advocacy for human dignity, self-determination, integrity, and personal growth of culturally diverse clients.</p> <p><b>Nursing Judgement:</b> a. Utilize clinical reasoning and the nursing process to provide safe, quality, client-centered care.  b. Identify informatics principles, techniques, and systems used in the provision of care and monitoring outcomes.</p> <p><b>Professional Identity:</b> Demonstrate professional behavior, interpersonal skills, legal and ethical responsibilities necessary to function as a member of the nursing profession and healthcare team.</p> <p><b>Spirit of Inquiry:</b> Identify the evidence supporting the foundations of clinical practice in providing and/or improving quality client care.</p>

## Student Learning Outcomes

Student Learning Outcomes	Behavioral Competencies
<p>Upon successful completion of the course, the student will:</p> <p><b>Human Flourishing:</b></p> <ul style="list-style-type: none"> <li>Promote advocacy for human dignity, self-determination, integrity, and personal growth of culturally diverse clients.</li> </ul> <p><b>Nursing Judgement:</b></p> <ul style="list-style-type: none"> <li>Utilize clinical reasoning and the nursing process to provide safe, quality, client- centered care.</li> <li>Identify informatics principles, techniques, and systems used in the provision of care and monitoring outcomes.</li> </ul> <p><b>Professional Identity:</b></p> <ul style="list-style-type: none"> <li>Demonstrate professional behavior, interpersonal skills, legal and ethical responsibilities necessary to function as a member of the nursing profession and healthcare team.</li> </ul> <p><b>Spirit of Inquiry:</b></p> <ul style="list-style-type: none"> <li>Identify the evidence supporting the foundations of clinical practice in providing and/or improving quality client care.</li> </ul>	<ul style="list-style-type: none"> <li>Identify one's own personal core values and recognize the influence these values can have on care delivered.</li> <li>Identify individual client's beliefs and values in the promotion of client advocacy, human dignity, integrity, and personal growth with respect to client-reported, self-identified cultural and spiritual needs.</li> <li>Utilize nursing knowledge, nursing process, and clinical reasoning to plan holistic care.</li> <li>Utilize professional communication techniques in verbal, written, and electronic formats.</li> <li>Identify essential information required in a common database when using technology to support safe processes of care.</li> <li>Demonstrate professional behavior, responsibility, accountability, and interpersonal skills necessary to function as a member of the nursing profession and healthcare team.</li> <li>Recognize professional, legal, and ethical standards of nursing practice relevant to the nursing profession.</li> <li>Identify the nurse's role in collaborative relationships with members of the healthcare team.</li> <li>Explore research to support evidence-based practice to improve client care outcomes in the healthcare setting.</li> </ul>

## Textbook

### Custom Package 1: NRS 120 111 116 119 (\*Contains Text Resources for All First Level Courses)

**Title:** Spring 2022 Jackson College Semester 1 Sherpath Skills Shadow Health CP

**ISBN:** 9780323966092

- Ackley – Nursing Diagnosis Handbook 12e w/Revised NANDA Updates 21-23 – eBook
- Skidmore-Roth – Mosby's 2022 Nursing Drug Reference 32e - eBook
- Burchum – Lehne Pharmacology for Nursing Care 11e – eBook \*\*NEW Edition\*\*
- Jarvis – Physical Exam and Health Assessment 8e – Sherpath (includes eBook)
- Yoost Fundamentals 2e – Sherpath (includes eBook)
- Clinical Skills Essentials

- Shadow Health – Health Assessment DCE

Digital Format: This text is available in a digital format to rent or purchase through the JC Bookstore. Please see the links posted on your class JetNet site. \*Sherpath is not available as a rental option.

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For account billing questions, please contact the Jackson College Cashier at [jccashier@jccmi.edu](mailto:jccashier@jccmi.edu)  
Please note, your opt into/out selection is for your entire semester schedule. You cannot opt into/out of individual courses. And you must opt out by the due date of your first class, which is the 3rd day after the start of your earliest course.

## Additional Supplies

Assessment Kits: Each student will receive an assessment kit designed by Pro Image Uniforms upon entry into the course. Kits include: Blood pressure cuff, Stethoscope, Gait Belt, Tape Measure, EKG Calipers, Pen Light, Calculator, Wound Measuring Guide, Pocket CPR Mask Keychain combined in a sturdy backpack for ease in transporting the necessary tools to class / clinical labs.

## Student Evaluation Criteria

The grade that the student earns will be determined from the theory testing component, assignments, Kaplan standardized test, and the portfolio as well as clinical. An unsatisfactory performance in theory or clinical will constitute failure in the course.

Evaluation Method	Type
Theory Testing Component	A schedule of theory topics, readings and exams will be distributed in the first week of class.
Comprehensive Fundamentals Exam	One comprehensive exam will be given.
Standardized Testing	One KAPLAN FUNDAMENTALS A standardized exam will be given.
Portfolio	Portfolio assignment will be a collaboration of works completed this semester.
Other Assignments	Clinical Skills Essentials, Sherpath-Nursing Fundamentals, Nursing Handbook Quiz, Weekly Collaborative, Academic Dishonesty Worksheet, Population Health: Windshield Survey, Critical Thinking Corner, Kaplan Assignments, other.
Clinical Performance Grade	Clinical Performance Guide will be used to assess student skills and performance at clinical.

Other	See the Nursing Handbook for evaluation behaviors based on the Code of Nursing. The minimal clinical competencies for the course are listed with the Clinical Performance Guide
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## Grading Scale

The total number of points on the quizzes, examinations, or other assignments will be cumulative and a percentage computed to figure the final grade. BUT there will be four scores computed for Nursing Fundamentals, one score based on Theory Testing Component, one on Standardized Testing, one on Portfolio, and one based on Other Assignments. The cumulative grade will be the final grade for the class if the student passes the test component. The student must receive an average grade of at least 78% on the Theory Testing Component and Comprehensive Fundamentals Exam in order to pass Nursing Fundamentals. If the student receives less than a 78% on the Theory Testing Component and Comprehensive Fundamentals Exam, fails to achieve a  $\geq 90\%$  on the math competency or is unsuccessful in the clinical component, she/he will receive a 1.5 grade regardless of the cumulative grade in the course unless the earned cumulative grade is lower than 73% in which case the lower earned grade will be given. This is necessary because it has been shown that students that do not pass tests at this minimal level in the nursing program do not pass the NCLEX examination - the national licensure examination.

**The grading scale for the course is as follows:**

GPA	GRADE RANGE
4.0	94-100%
3.5	90-93%
3.0	86-89%
2.5	82-85%
2.0	78-81%
1.5	74-77%
1.0	70-73%
0.5	66-69%
0.0	0-66%

Each test will be graded utilizing the above scale. When calculating final grades if the percentage includes a decimal, 0.5 or more the grade will be rounded up to the next whole number (e.g. 83.5=84). If a decimal grade of 0.4 or less is calculated the grade will be rounded down to the nearest whole number (e.g. 83.4 = 83). If the faculty decides that a test question is not valid, everyone in the course receives one point for that question whether they got the question "right or wrong". (This is not an additional point if the question was scored as being correct).

## Jackson College Nursing Student Handbook – AAS-N

All students enrolled in the JC nursing program receive a virtual copy of the JC Nursing Handbook and the most updated JC Nursing Handbook is located on the Jackson College Website. **Students are required to complete the Handbook Verification Form and AAS-N Testing Agreement Form in NRS 111 Nursing Skills Course. Students are required to complete the NRS 120 Syllabus Attestation Form prior to the end of the first week of classes (1/15/22 at midnight).** All AAS-N students are responsible for accessing and reviewing the general policies and procedures section of the current online edition of the Nursing Student Handbook at the beginning of each course.

- Attendance Policy
- Cell Phones
- Testing –Course Exams
- Testing Guidelines for Students
- Online Testing Guidelines
- Test Make-Up
- Dosage Calculation Competency Policy
- Academic Integrity and Honesty Policy
- Civility
- Uniform Policy
- Clinical Expectations
- Simulation Expectations
- Smoking
- Mandatory Health Data/CPR Certification
- Student Health Issues/Latex Allergy
- Exposure Incidence and Diseases
- Accidents (Including Needle Sticks)

Link to Handbook: [Jackson College Nursing Student Handbook -AAS-N](#)

### **Student Responsibilities: Class Requirements**

#### **Attendance**

Attendance in class is not required, but is HIGHLY recommended as students will earn points each week based on assignments completed in class. Students will be required to log into the course weekly and complete applicable assignments. The course will be held both online and on-campus on the day the student has registered for (Wednesday or Thursday) from 8:00 am – 10:00 am. Lecture content will be delivered through voice-recorded PowerPoint presentations. The presentations will be uploaded and ready to view by Monday morning of each week. Students are responsible for downloading and watching the lectures. Students are responsible for all content delivered during the voice-recorded lectures and through additional assignments.

## Cell Phone and Texting Policy

Cell phones may not be out during testing or while reviewing an exam. If a student is found to have a cell phone out during testing or during test review the student will receive a zero on the test in question.

## Smoking

- Jackson College campus sites are smoke free in all public locations.
- No person shall use, ingest, chew, smoke or sell tobacco products at any time or in any place on JC properties, including sidewalks within the boundaries of any JC campus.
- Electronic cigarettes are not allowed in class or lab.

## Course Communications

Course communications will be made through JetNet and the Jackson College email system. All students must utilize their JC email when sending email communications to faculty regarding the course and clinical. It is the student's responsible to check email frequently. Students are accountable for all communications made via email.

## Use of Electronic Devices

- Laptops are required for the Nursing Program. Video recording or audio recording is not allowed.
- **ALL electronic devices are PROHIBITED in the classroom during exams and must be turned off.**
- It is NOT permissible to take photos of any course PowerPoints, or any other form of lecture/online materials without expressed permission from the instructor. Please consult with the instructor regarding extenuating circumstances. Failure to abide by this policy may result in dismissal from the course. **No exceptions.**
- Students are expected to follow all Jackson College Social Media Policies.

## Written Work

Written work should be neatly done using proper grammar, spelling and punctuation, and sentence structure. Written work with three or more spelling errors or with improper sentence structure will be unsatisfactory.

## Reading Assignments

Reading assignments (text, assigned articles, handouts, etc.) should be read for understanding before coming to class for which they are assigned. Class discussions and group critical thinking exercises will be based on the student coming prepared to class. Students are encouraged to bring questions to class. Some questions, however, will be best answered following lecture because of limited class time.

## Testing

Testing will be done from content objectives found on the course page. A student will be allowed to take a make-up test only 1 time without penalty. Cell phones and apple watches may not be out during testing or while reviewing an exam. If a student is found to have a cell phone out during testing or during test review the student will receive a zero on the test in question.



Students will be testing utilizing the Respondus Lockdown Browser + monitoring. All students are required to have a web camera for testing. All students will be required to follow Nursing Department Online Testing Guidelines that are posted within the course. Testing will occur at the designated time of the class. Testing will be on the following dates/times:

- Unit 1 Exam: 1/27/2022 at 4pm
- Unit 2 Exam: 2/17/22 at 4pm
- Dosage Calculation Competency: Either 2/23/22 or 2/24/22 at 9:30am in-class
- Unit 3 Exam: 3/3/22 at 4pm
- Unit 4 Exam: 3/31/22 at 4pm
- Unit 5 Exam: 4/14/22 at 4pm
- Kaplan Standardized Fundamentals Exam: April 18, 2022 at 9am
- Cumulative Fundamentals Exam: 4/26/22 at 10am

Students will not be allowed to review the test during the online course format. Students can make an appointment with the faculty member to review test question concepts, but specific test questions will not be reviewed to maintain test integrity. Students will have one week to review test concepts. If a student has a question or concern regarding the test or a test question a student needs to complete a Test Inquiry Form within one week of the test. Students will not be allowed to complete a Test Inquiry Form or review test concepts after the review timeframe has expired.

A Standardized Fundamentals A Kaplan Test will be given during the course. The student must take the exam and the grade will be counted toward the final course grade. The Kaplan Percentile Ranking will be used to convert the score towards points in the course. See the JC Kaplan Scoring Guide posted in the course.

### **Timed Testing**

Students will be given one minute and 30 seconds per questions when taking at test. This means that if the test is 50 questions, there will be 75 minutes to complete the test. If the student comes late when a test is being administered, the student will have the option of taking the test as defined below in Test Make-Up where it will be timed or taking it in the classroom with the reduced amount of time that is remaining when the student arrives. The reason for this limitation is to prepare the student for the timed NCLEX-RN examination. Students need to learn how to pace themselves as they take a test to ensure that they finish on time.

### **Test Make-Up**

Test Make-Up: A student will be allowed to take a make-up test only 1 time without penalty. If the student is taking a second test outside of the scheduled testing timeframe, 5% will be subtracted from the test score. If the student takes a 3rd test outside of class, 10% will be subtracted from the test as will any further outside of class tests.

Students are strongly encouraged to be present for all tests. Students must notify the instructor before the test is to be given unless there is an unforeseen event that they will be absent and acknowledge that they will make up the test. The student must make up the test before their next class period unless other arrangements are made.

### **Grading Tests**

When grading tests, faculty reserves the right to not count questions that they deem are not of good quality. In this situation, all answers will be accepted for the question(s) discarded. No additional point will be given to the student who had the question "right" prior to it being discarded. Calculation and Select All That Apply questions are not eligible to be discarded.

### **SATA Questions**

The Moodle testing format awards partial credit for SATA questions. Partial credit will not be awarded for SATA questions. Students must select only the correct responses to earn credit on these questions. When a test is completed on Moodle students need to be aware the posted score is considered a "raw" score. SATA questions will be hand-graded once the test is complete which may result in the test score going down. There will be SATA questions on every test.

### **Academic Honesty Policy**

Nurses are highly regarded as trusted professionals. The JC Nursing Department faculty and staff are committed to the ideals that honesty and integrity are essential qualities for the profession of nursing. At Jackson College each of us has a personal responsibility to strive for veracity, integrity, and trust in our work and relationships.

Academic integrity and honesty is expected of all students. Any student found to be cheating on an exam, quiz, or other assessment will be subjected to corrective action in accordance with the level of infraction as outlined in the Jackson College Nursing Handbook and Jackson College Academic Honesty Policy. Corrective action may include receiving a maximum grade of 1.5 for the course in question or possibly permanent removal from the program.

CHEATING and serious violation of responsible technology use (see the Social Media/Simulation Lab Policy) can take on many forms. These may include but are not limited to:

- Bringing an answer source to the testing site. This could be a cheat sheet, cell phone, smart watch, etc.
- Copying answers or work from another student's test or project.
- Making copies or taking cell phone pictures of test or course materials including PowerPoint presentations.
- Changing an answer or work after submission.
- Sharing test information, test answers and content with someone who has not yet taken the test.

- Uploading prohibited course materials to any internet site or facilitating others to do so. Periodic audits of the internet are performed. All course materials have been specifically prohibited for distribution by instructors unless specifically indicated otherwise. This includes but is not limited to graded quizzes and exams, group work answers, etc., along with any questions that are or might be intended for future quizzes and exams.
- Unauthorized possession or disposition of academic materials includes the unauthorized selling or purchasing of exams, quizzes, midterm projects, or other academic work; stealing or using another student's work; using information from or possessing exams/quizzes that a faculty member did not authorize for release to students.
- Facilitation of any act of academic misconduct includes knowingly assisting another to commit an act of misconduct; providing others with course materials to be uploaded digitally or to be shared manually.
- Taking quizzes with another student. Quizzes are to be done individually - do not share answers with others in person, through e-mail or on the phone. Sharing answers is considered cheating and will be treated as such.
- Plagiarism is another form of cheating. Plagiarism may involve but is not limited to submitting a paper written by someone else (obtained from the web or a fellow student) or using direct quotes from any source without crediting the source.
- Additional areas of concern specific to nursing include but are not limited to: Covering up or not reporting a clinical error, Charting something complete that was not done, Altering any legal documents, Deviation from an accepted Standard of Care or Standard of Practice or Any form of lying/misrepresentation to faculty, health team members or others.

If a student is unsure if a practice might be considered cheating, he or she is advised to check with an instructor and/or do not engage in that practice.

## **THE BEST POLICY IS ALWAYS HONESTY AND INTERGRITY**

### **Civility**

Students will maintain program civility and respect at all times. This includes the classroom, clinical environments, lab, and anytime outside the learning environment such as individual advising, email, social media, etc.

### **Student Course Responsibilities**

- Attendance is expected, but not mandatory in this course. It is the **student's responsibility to review ALL voice-recorded lectures, materials, and information** shared in JetNet. The **student** is held responsible for all class material and information. Attendance will be taken each week in-class and every clinical.
- Students must be present in the classroom to participate in Weekly Collaborative Assignments. All coursework and assignments are expected to be completed on-time and according to assignment guidelines. Failure to submit assignments put the student at risk for losing their Professional

Accountability / Responsibility credit. Exceptions will be made only for incapacitating circumstances and with the approval of a NRS 120 faculty instructor.

- Students are expected to prepare appropriately for this course. Preparation includes: reading assignments, completing objectives, formulating questions, Critical Thinking Corner discussion boards, and working with chapter specific Sherpath EAQ quizzes. Readings (textbook, assigned articles, handouts, etc.) should be completed and read for understanding BEFORE coming to course meetings each week. Students are always encouraged to bring questions to course meetings. Students are responsible for finding the meaning of any unfamiliar words or terms encountered in the readings, course or clinical work.
- An integral part of a nursing student's education is developing professionalism, a sense of integrity and responsibility. Students are expected to dress professionally and maintain professional conduct at **ALL TIMES** in the course and clinical setting. In this course, as in the workplace or at home, exhibiting appropriate behavior reflects maturity and professionalism. Missing or tardiness to course meetings, being unprepared, inappropriate talking while course meeting is in session, etc. negatively reflects and affects the student and classmates. Behavior that is disruptive to a positive learning environment reported to the instructor may result in written warning notice on the first instance; the second instance might result in expulsion from the course, and loss of Professional Accountability / Responsibility course credit. Note that depending upon the severity of the disruption, a written notice may not be given and the instructor may immediately dismiss the student from the course, which in turn the student would be dismissed from the Nursing Program. Please be considerate.
- Students are responsible for previously learned material.
- Students are expected to seek instructor guidance as needed.
- Students are expected to follow all Jackson College and Jackson College Nursing Handbook policies including academic integrity, ethical behavior, cheating, privacy, social media, etc.

## Elsevier: Sherpath Fundamentals of Nursing

Sherpath is a personalized teaching and learning technology built specifically for healthcare education. Designed for the way students learn today, Sherpath delivers interconnected course content and tools in a single interface that integrates into existing learning management systems. Sherpath's simple, seamless, and supportive environment saves time and provides meaningful learning analytics to drive outcomes for students, educators, and administrators.

- **Built for Your Schedule:** Sherpath matches your studies to the time you have available. If you have ten minutes while you wait in line, Sherpath can deliver a quiz of exactly what you need to know next in that amount of time.
- **Engaging, Digital Experience:** Sherpath brings learning to life by presenting core content in a digital environment and complementing it with videos, images, audio and quizzes.
- **Learning for Your Style:** Sherpath is designed to appeal to diverse learners. It's more than book content in a digital format. Sherpath's content is designed from the ground up with a digital learning environment in mind that offers video, simulations, and more.

- **Focused on What You Need:** Have you ever asked, "What's on the test?" Sherpath prepares you by tailoring your experience with customized quizzes to help you prioritize your study based on the most relevant and timely topics.
- **Confidence Boost:** Having the right knowledge to pass an exam is one thing, but Sherpath helps give you the confidence you need to excel. Sherpath's exam prep tools offer remediation to help fill in knowledge gaps post-exam and personalized learning tools along the way.
- **Analytics to Know Where You Stand:** One of the strengths of Sherpath is the knowledge it gives you about your own performance. Sherpath allows you to see areas or topics where you're weakest, giving you actionable data to remediate and turn your weaknesses into strengths.

Each student must have access to this program as part of the course requirements. The program will be demonstrated during the first week of class and student received an orientation to Sherpath in Nursing Program Orientation. There are approximately 5-8 chapters included within your Unit EAQ Exams. The student must attain the designated mastery level of **Intermediate** on ALL the required assigned EAQ chapter online quizzes by the designated due date for that unit exam in order to receive two points for that exam. The two points are computed into the other coursework/assignment points. Each student's progress will be evaluated online after the designated test deadline. Only chapter online quiz results posted by **11:30 P.M. Eastern Daylight Time** on the day prior to your Unit Exams will receive credit. Please plan ahead as late validation will not be accepted.

## Critical Thinking Corner

Critical Thinking is an asset for nurses in the field and it is imperative that nursing students start to think critically. New nursing students have to learn how to "think like a nurse" and the Critical Thinking Corner will assist with showing them how to do this appropriately. This will serve as a continual growth case study. Students will continually grow each week as they assess the situation that they are given. The Critical Thinking Corner is a mix of discussion boards, worksheets, and case study reflection. For the discussion board posts, students will not only have to post themselves regarding the situation each scheduled week, but they will also have to post on two of their peer's postings to analyze their responses. Students will not be able to see other student's postings until they have completed their initial post to the forum. *Each CTC students are able to earn 2 points as long as they have creatively and appropriately assessed the given situation and completed the tasks for the week's Critical Thinking Requirements. If students do not complete any of these items or if their responses are incomplete/not appropriate, students will not be given any points for that week's Critical Thinking Corner.* The Critical Thinking Corner will begin week 2 of this class and the completion of every even week will be due that week by Saturday at midnight. No late submissions will be accepted.

## Kaplan Testing/Resources

Students are encouraged to use all available online Kaplan resources to support their nursing school success. Suggested resources for the beginning nursing student include: How to Study, Dosage and Calculation Workshop, viewing skill videos, and taking the focused Fundamentals of Nursing Tests A and B along with exam question remediation. The instructor may also assign various assignments or quizzing

within Kaplan for a course grade. During this course, a Kaplan representative will be presenting Kaplan and teaching how to properly access/utilize Kaplan's resources.

Kaplan Integrated Tests (IT) provide an assessment of learning, as-well-as identification of strengths and weakness in each course. Nurse-educator content experts and independent psychometricians participated in setting percentile rankings that allow comparison to students across the nation. Kaplan works with Jackson College to set benchmarks appropriate to the use of the Kaplan Integrated Tests across the curriculum. **The Jackson College Kaplan Scoring Guide provides students with the grading rubric to convert their Kaplan Percentile Ranking into grade scale points** (posted to JetNet/Nursing Handbook).

The Kaplan test results are factored in the overall course grade for this course and mandatory remediation of **every question** is required to successfully complete NRS 120. A maximum grade of 1.5 will be issued in NRS 120, if remediation is not completed by April 24th at midnight. No exceptions will be made.

When remediation is required, **the student must review each question (both right and wrong questions) for a minimum of 1 minute per question.**

## **Student Responsibilities: Clinical Requirements**

- Students must have successfully completed NRS 111 Nursing Skills and NRS 119 Health Assessment with grades of at least 2.0 to progress to the NRS 120 clinical setting.
- Students must be compliant with all health data and CPR certification requirements to attend clinical. It is the student's professional responsibility to keep all records updated throughout the nursing program. This includes but is not limited to, health assessment form, TB test, CPR, vaccinations, etc. **Failure to submit updated health data information or CPR certification in CastleBranch may prevent the student from participating in the clinical component. The student will receive a 3% deduction from their total course grade if found to be ineligible to attend by the first day of NRS 120 clinical because of late submission or lack of proper documentation. Student should work directly with the Nursing Department Coordinator with any questions or concerns in relation to Castle Branch requirements. ALL HEALTH DATA HAS TO BE UPLOADED TO CASTLEBRANCH PRIOR TO THE BEGINNING OF THE SEMESTER START DATE, FAILURE TO DO SO MAY RESULT IN UP TO A 3% DEDUCTION FROM YOUR TOTAL COURSE GRADE.**
- Attendance in clinical is required and is very important. Please refer to the attendance policy in the Jackson College Student Nursing Handbook – AAS-N. The student must satisfactorily complete NRS 120 with a minimum 2.0 grade before progressing to NRS 210 or NRS 211.
- The student is required to call the clinical unit and their clinical instructor before clinical starts if she/he will be absent or late. Excessive tardiness, defined as being late two times in the clinical area will result in a warning notice as outlined in the Nursing Handbook. Students may not be late due to COVID-19 screening procedures.
- The student must come prepared to the clinical area and students must complete all clinical paperwork on-time. If the student comes unprepared or does not complete assignments appropriately, she/he will be given a performance notice warning and will be sent home from clinical resulting in an absence that must be made up. If there is an additional incidence, further disciplinary action will be taken as defined

in the Nursing Handbook in addition to being sent home from clinical resulting in an additional performance notice for the same behavior, which will result in potential dismissal from the program. **A written performance notice will also be given if the student administers a medication and does not know what the medication is, the normal dose and items to check before giving (See clinical medication sheet).**

- Students must adhere to the JC Uniform Policy, Professional Behavior, and Professional Appearance guidelines delineated in the AAS-N Nursing Handbook. The students should be attired and groomed as defined in the Nursing Handbook. The instructor reserves the right to determine appropriate dress in any given situation based on the uniform policy.
- The Clinical Performance Guide (CPG) presents all clinical objectives as identified in the clinical evaluation tool in addition to detailing skills and abilities that will further assist the individual student to satisfactorily meet clinical objectives, actively engage in his/her own self-assessment, demonstrate accountability for learning and promote self-growth. The student's weekly recording in the CPG provides both faculty and the student with a method to monitor the student's experience and progression toward meeting clinical objectives. The individual student and faculty will jointly review the student's self-assessment and progress as noted in the CPG in the faculty's evaluation of the student's satisfactory attainment of clinical objectives. Satisfactory (S), Unsatisfactory (U), Not applicable/Not available (NA), with detailed comments will be used as grading criteria.
- The CPG presents mandatory clinical objectives which the student must satisfactorily attain in order to pass the course. Students will be evaluated according to a satisfactory (S) or unsatisfactory (U) grading criteria. If the clinical objectives are not met, the clinical grade will be unsatisfactory, and the course grade will be a failure of 1.5.
- **SMOKING POLICY:** Smoking is inconsistent with the health promotion role of nurses. Some patients, students, and faculty suffer from asthma triggered by exposure to third-hand smoke. Third hand smoke has been found to be a cancer risk to others. Please do not come to class or clinical with residual smoke on yourself, clothing, scrubs, or paperwork (as it may be returned for resubmission). Smoking or use of other tobacco products will not be permitted at any time or place during a student's clinical rotation, regardless of the setting. Students who present to the clinical setting smelling of smoke will be sent and be given a written performance notice. Being sent home will be treated as a clinical absence.
- **CELL PHONE AND TEXTING POLICY:** Cell phone calls and texting are not appropriate in the clinical setting due to the risk of distractors, errors, and HIPAA violations. Unit phone numbers are available in case of emergency.
- Alternative clinical assignments will be assigned to students during the semester. These assignments must be completed by the end of the clinical day and should be viewed as a clinical day.
- Each clinical instructor will notify students of the deadline for submission of the clinical paperwork. The weekly paperwork is not graded. It is a tool to help evaluate the student's ability to critically think. The weekly paperwork is required unless alternative assignments are given for the week. Failure to submit clinical assignments will result in a Clinical Performance Notice.

- **AGENCY POLICIES:** It is the student's responsibility to be informed and adhere to agency policies such as student parking, orientation modules, smoking, cell phones, and HIPPA. Failure to follow agency policy can result in the agency prohibiting the student from continuing the clinical experience at said agency. This may result in course failure and/or dismissal from the JC nursing program.

## **SIMCHART for Clinical Charting/Paperwork**

Each student will be expected to do electronic Nursing Process Report(s) on clients assigned in the extended care clinical setting, or as assigned by the instructor. All clinical paperwork in these areas are to be completed within the SimChart® EHR program.

**Clinical written work is to be submitted per SimChart®. Please refer to program Quick Guides on submitting and reviewing Notes Documentation** (See NRS 120 course home page on JetNet)

Students should be familiar with the SimChart® Student Resources/**Getting Started section** including **reviewing or re-watching** the 24-minute video: > **Watch: Student Orientation**

Other required resources provided in the **Getting Started** section include:

- **Quick Tips for Students.pdf**
- **Finding Your Saved Work.pdf**
- **Accessing Grades and Instructor Feedback.pdf**

*\*These resources may be accessed on the NRS 120 JetNet course homepage & Elsevier SimChart program online and then saved to your desktop or printed for reference according to your learning preference.*

### **Components to be Completed:**

#### **Adult Assessment Diagnostic Information:**

##### **Patient Charting**

##### **Admission History**

- Health History
- Allergy Information
- Home Medication Information
- Smoking Screen
- Alcohol Screen
- Fall Risk Assessment
- Psychosocial Screen
- Nutritional Screening
- Culture/Spirituality
- Pressure Sore Risk Assessment: Braden Scale

##### **System Assessments**

- Symptom Analysis Using COLDSPA criteria
- Complete Head to Toe Assessment
- Cardiovascular Assessment
- Respiratory Assessment
- Neurological Assessment
- Integumentary Assessment
- Sensory Assessment



Musculoskeletal Assessment  
Gastrointestinal Assessment  
Genitourinary Assessment  
Pain Assessment  
Psychosocial Assessment  
Safety Assessment  
Special Precautions/Isolation Assessment

#### **System Nursing Interventions**

Neurological Interventions  
Cardiovascular/Peripheral Vascular Interventions  
Respiratory Interventions  
Musculoskeletal Interventions  
Gastrointestinal Interventions  
Genitourinary Interventions  
Integumentary Interventions  
Pain Interventions  
Psychosocial Interventions

#### **Basic Nursing Care**

Safety  
Activity  
Hygiene/Dressings/Comfort  
Nutrition and Hygiene  
Elimination  
Skin Care

#### **Special Charts**

Miscellaneous Nursing Notes (*Pathophysiology of disease process*)  
SBAR Report  
Geriatric Depression Scale

#### **Wounds (if appropriate)**

#### **Drains/Tubes (if appropriate)**

#### **Ostomies (if appropriate)**

#### **Vital Signs**

**Patient Teaching** *done during your clinical encounter*

**Care Plan** *related to client priority diagnosis during your shift (Use Nursing Diagnosis Website to Construct Care Plan and Print)*

**\*Additional Case Studies may be utilized for course or clinical assignments.**

## **Shadow Health Digital Clinical Experiences (DCE)**

As part of the clinical requirements for NRS 120 students will complete Shadow Health Digital Clinical Experiences (DCE) on scheduled days.

### **Technical Requirements**

- [Review requirements](#)

- Tablets and mobile devices are not currently supported.
- Recommended web browser is Google Chrome.
- Shadow Health recommends using Chrome and Firefox to access your work. However, there are many browsers that you can use to access your assignments in Shadow Health.
- [List of supported browsers and system specifications.](#)

## Registration and Purchase

[Register with Shadow Health here](#) and click “Register for a Student Account.” Then enter your PIN from your instructor. You will be prompted to fill in information, create a username and password.

## Shadow Health Support

- Contact Shadow Health with any questions or technical issues regarding Shadow Health before contacting your instructor.
- [Support is available here](#)
- Live Chat Hours: Mon-Fri 9a – 9p EST / Sat 11a – 8 p EST
- Call Toll Free: 800.860.3241

## Shadow Health Help Desk

If you want more information on using Shadow Health, visit the yellow Help Desk link near your name at the top of the course. This will bring you to the learner Support Center, which is home to a wealth of articles and useful tips and tricks.

However, do not ever feel the need to hunt down an answer to a pressing question. If you have any questions or encounter any technical issues, Shadow Health has a dedicated team of helpful and knowledgeable support specialists who will patiently assist you.

Please visit the [Support page](#) for contact information. You may also [email the Support team directly](#) at any time.

## Grading of Shadow Health DCE Assignments

For any and all assignments in Shadow Health, assignment descriptions suggest an average amount of time students will typically spend on each, but these times are not predictive of an individual’s actual time spent and students must be aware that some exercises will take longer, while others may not.

The time listings are only suggestions and each individual student will need to plan on spending at least what has been listed and should also realize, that until concepts become more familiar through course learning, it could take longer.

## Earning a grade:

- **A score of 78% must be achieved to receive credit for the assignment.** failure to earn at least a 78% on a DCE assignment by the assigned due date will result an unsatisfactory of the clinical day.
- Students must have the assignment completed by the end of the assigned clinical day.
- Any student found cheating on Shadow Health will be held accountable for such actions including possible dismissal from the course and/or program.

## Instructional Methods

Theory
<ul style="list-style-type: none"><li>• Collaborative/group work</li><li>• Lecture</li><li>• PowerPoint</li><li>• Discussion</li><li>• Demonstration/Equipment</li><li>• Handouts</li><li>• Assigned and optional readings</li><li>• Digital simulations</li></ul>

## Available Learning Services

Students with disabilities who believe that they may need accommodations in this class are encouraged to contact the Office of Learning Support Services as soon as possible to ensure that such accommodations are implemented in a timely fashion."

The Nursing Laboratory is staffed by faculty that can assist your learning. The hours change each semester but are posted. Tutors are sometimes available through Center for Student Success in Bert Walker Hall for Nursing. The Center for Student Success can help students with academic and personal problems. If you feel the need to talk with the faculty, their office hours are available and posted on their office doors. Keeping communication open assists both student and faculty.

## Accessibility

Jackson College understands that cultivating a broadly diverse community is crucial to our educational mission and to our foundational commitment to leadership and service. Jackson College is fully committed to ensuring our courses are accessible to everyone including those with disabilities. We are currently working to increase accessibility and usability of our course materials in order to meet or exceed the requirements of Section 508 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1991

and Web Content Accessibility Guidelines (WCAG) 2.0. For more information about Jackson College's efforts to ensure accessibility please visit the [Jackson College accessibility web page](#).

If you have an accessibility need in any of our classes please e-mail the Center for Student Success at [JCCSS@jccmi.edu](mailto:JCCSS@jccmi.edu) or visit the [Center for Student Success web page](#).

At the Center for Student Success (CSS), we are committed to providing all students the opportunity to achieve academic success by providing a variety of support services free of charge to Jackson College students. This includes, but is not limited to, peer and faculty tutoring, mental health referral, temporary assistance with transportation, various workshops/seminars, and the TRIO program.

In addition, the CSS staff is committed to adapting the College's general services to meet the individual needs of otherwise qualified students with disabilities, for the purpose of providing equal access to all programs and facilities.

## **Technical Assistance**

For technical assistance, please contact the Jackson College Solution Center. All technical work requests are initiated through the following venues:

- E-mail: [jcsolutioncenter@jccmi.edu](mailto:jcsolutioncenter@jccmi.edu)
- Phone: 517.796.8639
- Walk-in: Atkinson Hall, Room 203

## **Available Learning Services**

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The Nursing Laboratory is staffed by faculty that can assist your learning. The hours change each semester but are posted. Tutors are sometimes available through Center for Student Success in Bert Walker Hall for Nursing. The Center for Student Success can help students with academic and personal problems. If you feel the need to talk with the faculty, their office hours are available and posted on their office doors. Keeping communication open assists both student and faculty.

## **Help**

Available learning services or opportunities for students seeking help with their course work. May include information about tutors, learning centers, reserved library materials, counseling services.

## **Academic Advising**

It is important to contact a Center for Student Success professional prior to the start of the semester in order to receive accommodations in a timely manner. While we will make every effort to coordinate accommodations in a timely manner, failure to self-identify prior to the start of the semester may delay notification to instructors and timeliness of acquiring accommodations. Accommodations do not

automatically carry over to the next semester. Please e-mail [JCCSS@jccmi.edu](mailto:JCCSS@jccmi.edu) or visit the [Accommodations for Students with Disabilities](#) web page.

## Makeup Policy

A student may miss only one test for makeup without point reduction. A student must arrange to take a missed exam before returning to class. A five-percent reduction in the earned grade may be made on a student's first make-up exam. A ten-percent reduction may be made on the second make-up exam, fifteen

For clinical absences, students are directed to call the clinical instructor and unit or agency where they are assigned for clinical to report his/her absence prior to the start time. If students are unable to contact their clinical instructor, they should then contact their lead course faculty. Students must call for each missed clinical day. Failure to comply with this policy will result in a written performance notice.

All Clinical Time and Work Must Be Made Up:

If the clinical absence equals or exceeds (1) one hour (60 minutes), the student will be required to make-up all time missed. Missing clinical time can lead to failure in a nursing course. If a student misses (1) one hour or more of clinical the student must notify the course lead faculty to arrange a make-up assignment. Students will receive an (I) incomplete pending the successful completion of all clinical assignments and responsibilities, as well as the make-up clinical time before a course grade will be submitted.

Students who have been exposed to and/or develop COVID-19 and must undergo mandatory quarantine will need to provide documentation from a healthcare provider. COVID-19 affected students who are in good standing (course grade  $\geq 78\%$ ) and will miss more than 50% of the required courses' clinical may be eligible for an incomplete grade.

An incomplete grade will allow students to complete the remaining course requirements after the semester or session has ended. Students with an incomplete grade will be unable to progress through the program until all remaining components of the course are satisfactorily completed. The remaining work may not be available for completion until the course is offered at a future date.

Students who miss more than 50% of the required clinical time and  $\geq 50\%$  of the didactic coursework and are in poor standing ( $\leq 77\%$  or lower) will be dismissed from the program and can petition for re-admission according to the department policy. This occurrence will be counted as a one-course failure in the program.

## Attendance Policy

In compliance with Federal Title IV funding requirements, as well as college initiatives, instructors will take attendance at each scheduled meeting time. Students will be automatically dropped if, within the first week of class, they do not attend class or do not engage in academic activity of an online class. If a student has not engaged in academic activity over a two-week timeframe, instructors will input a last date of attendance for that student, who will then be administratively withdrawn."

## Course Management

Policies regarding a withdrawal, incomplete grade, failure, written performance notice, etc. are described in the JC Nursing Handbook. **NOTE: Failure to achieve at least a 2.0 (78% average) in a 1st level course is considered a nursing course failure with option to return.**

Student failure in **ANY** of the following requirements will result in the student being unable to continue in the course and advance in the program, and receives a **MAXIMUM FINAL COURSE GRADE OF 1.5 FOR NRS 120.**

- A minimum of 78% (2.0) must be earned in the Theory Testing Component
- A score of less than 90% on the Dosage Calculation Competency prior to attending clinical (Maximum 3 attempts given)
- A Satisfactory (S) must be earned in the Clinical Component
- Incomplete Kaplan Integrated Testing Question Remediation of 1-minute per question

### **Retention Action Plan**

- It is in the student's best interest to seek the needed assistance early.
- Students scoring  $\leq 78\%$  on any lab quizzes are advised to make an appointment with an instructor. The quiz will be reviewed for questions that were answered incorrectly, the instructor will review questions concepts with the student. No review of actual questions will be permitted.
- Study and test taking skills will be explored.

### **Nursing Progression Policy**

See the Nursing Handbook for progression policies. The student must earn a 2.0 grade in Theory and a satisfactory in Clinical to pass the course. Students who withdraw or fail this course cannot progress into NRS 210 or NRS 211. Consult the handbook for current Progression/Readmission policy.

## Point Summary

### Exam Component: 80% of grade

78% average required on testing component to pass course.

Exams	Possible Points	Earned Points	Total Points Possible	Total Points Earned
Unit 1 Exam	50		50	
Unit 2 Exam	50		100	
Unit 3 Exam	50		150	
Unit 4 Exam	50		200	
Unit 5 Exam	50		250	
Fundamentals Comprehensive Exam	100		350	
78% must be achieved on in class exams to pass the course			Test % ÷ total earned points by 350	Multiple test % by 0.8 for 80% total.

### Kaplan Standardized Fundamentals Exam: 5% of grade

Students must complete the Focused Review Kaplan Fundamentals A & B Tests. [Kaplan percentile ranking converted to percent for the Kaplan Integrated Test: Fundamentals A Exam](#). See conversion guide.

Students are REQUIRED to complete 1-minute Remediation of ALL Integrated Test questions by 4/24/22 at midnight. Failure to do so, will result in a maximum of 1.5 in NRS 120.

Tests	Possible Points	Earned Points	Total Points Possible	Total Points Earned
Kaplan Fundamentals A	NA			
Kaplan Fundamentals B	NA			
Kaplan Reflection Tool	NA			
Kaplan Standardized Integrated Test: Fundamentals A Exam	100		100	
			Kaplan % ÷ total earned points by 100	Multiple Kaplan % by 0.05 for 5% total

**Portfolio Component: 5% of grade**

Assignment	Possible Points	Earned Points	Total Points Possible	Total Points Earned
Portfolio	24		24	
			Portfolio % ÷ total earned points by 24	Multiple Portfolio % by 0.05 for 5% total

**Assignment Component: 5% of grade**

Assignments	Possible Points	Earned Points	Total Points Possible	Total Points Earned
NRS 120 Syllabus Attestation Form	NA		0	
Nursing Handbook Quiz	10		10	
Academic Dishonesty	6		16	
Population Health: Windshield Survey	10		26	
Week 2: Critical Thinking Corner	2		28	
Week 4: Critical Thinking Corner	2		30	
Week 6: Critical Thinking Corner	2		32	
Week 8: Critical Thinking Corner	2		34	
Week 10: Critical Thinking Corner	2		36	
Week 12: Critical Thinking Corner	2		38	
Week 1 Collaboration	2		40	



Assignments	Possible Points	Earned Points	Total Points Possible	Total Points Earned
Week 2 Collaboration	2		42	
Week 3 Collaboration	2		44	
Week 4 Collaboration	2		46	
Week 5 Collaboration	2		48	
Week 6 Collaboration	2		50	
Week 7 Collaboration	2		52	
Week 8 Collaboration	2		54	
Week 9 Collaboration	2		56	
Week 10 Collaboration	2		58	
Week 11 Collaboration	2		60	
Week 12 Collaboration	2		62	
Unit 1 Exam EAQ	5		67	
Unit 2 Exam EAQ	5		72	
Unit 3 Exam EAQ	5		77	
Unit 4 Exam EAQ	5		82	
Unit 5 Exam EAQ	5		87	
			Assignments % ÷ total earned points by 87	Multiple test % by 0.05 for 5% total.

**Add course tests, portfolio, others assignments, and Kaplan percentages together**

**Total: /Possible 100**

Students are required to maintain current documentation of CPR/TB/Immunizations prior to clinical in the nursing office to avoid a 3% reduction in the total grade in NRS 120. It is the student's responsibility to maintain these records without reminders from faculty.

## NCLEX-RN test plan lab values (please memorize)

Students will not be given these normal on in-class exams.

### CBC

Hematocrit	Males 42% - 52% Females 37% - 47%
Hemoglobin (Hgb)	Males 14 – 18, Females 12 – 16
White Blood Count (WBC)	5,000 – 10,000
Platelets	150,000 – 400,000

### Clotting Studies

INR (Coumadin)	Therapeutic 2.0 – 3.0
Prothrombin Time (Coumadin)	11.0 – 12.5 seconds (therapeutic 1.5 – 2 times normal)
PTT (Heparin)	60 – 70 seconds (therapeutic 1.5 – 2 times normal)
APTT (Heparin)	30 – 40 seconds (therapeutic 1.5 – 2 times normal)

### Electrolytes

Sodium (Na <sup>+</sup> )	135 – 145
Potassium (K <sup>+</sup> )	3.5 – 5.0

### Renal

Serum Creatinine	0.6 – 1.5
Blood Urea Nitrogen (BUN)	10 – 20

**Total Cholesterol** < 200

**Glucose** 70 - 105

**HgbA1C** Non-diabetic 2.2 – 4.8; Good Diabetic control 2.5 – 5.9

## NRS 120 Nursing Fundamental Clinical Guidelines

### Goals

- Clinical nursing experiences in NRS 120 Nursing Fundamentals Clinical provide instructor supervised care for patients who in a long term care facility with various needs.
- Students will administer specified medications with instructor supervision (See Student Handbook for additional details).
- Students will develop ability to manage RN care responsibilities progressing from one to two patients. As the course progresses and the number of assigned patients increases, the goal for the student is to manage more of the responsibilities of the RN role for multiple patients. Students will communicate with staff team members during daily report exactly the nursing care interventions they will provide for each one of their patients, including ADLs, AM/HS care, medications, and assessment/charting.

## **The student will:**

- Obtain patient report and discuss with patient's RN the student's specific care responsibilities for the patient, especially documentation, medication administration, nursing procedures, and AM/HS care. Other team members should also be aware of the student's role. (If the student is unable to complete any patient care item the RN/team members should be informed immediately so the care may be reassigned and completed).
- Provide designated care for one patient first week, progressing up to two patients as clinical weeks progress.
- Administer oral and injection medications with instructor supervision. All insulin must be double checked and co-signed on the medication record per facility policy. Coumadin is double checked also after PT/INR values are reviewed.
- Perform nursing procedures with instructor supervision such as urinary catheters, nasogastric tube insertion, drain removal, and complex dressings.
- Complete charting as instructed in SimChart EHR.
- Report off to RN and clinical faculty whenever leaving unit such as breaks, conferences and at the end of the shift.

## **Students will NOT:**

- Obtain or administer blood or blood products.
- Give IV push medications or administer chemotherapy as specified in IV guidelines.
- Witness legal documents per facility policy.
- Call physicians, take or note physician's orders.

## **Pain Management Guidelines**

### **Pain Assessment – The Fifth Vital Sign**

- Always have a baseline pain assessment. Assess pain at beginning of shift, with vital signs and according to client condition.
- Anticipate need for frequent assessment for client who may be newly post-op or who have a painful condition (i.e. cancer, fracture, pancreatitis).
- Recognize that clients with dementia experience pain and require and Deserve pain relief. Utilize dementia appropriate methods of pain assessment for clients with dementia who are unable to rate their pain.
- Assessment must include:
  - Pain rating by the client. Call the pain a number 0 – 10.

- Sedation level: 1 = wide awake, 2 = drowsy, 3 = dozing intermittently, 4 = difficult to arouse, 5 = unable to arouse
- Pain rating and sedation levels must be noted prior to and one hour after medication administration for pain.
- Assessment should include if client is opioid naïve vs. opioid tolerant.

### **Pain Medication Administration**

- **Start low and go slow but GO!** Opioid induced respiratory depression is rare if opioids doses are titrated slowly and decreased when increased sedation is detected.
- Pain free or a pain score of “0” is not the primary goal of pain management. Rather pain is managed so the client is comfortable and can function. On admission the client’s pain score goal should be determined with the client and documented.
- Be aware of co-existing client conditions (i.e. renal and liver impairment) or Other CNS depressants the client may have received that may influence pain medication effects.
- Know medication route, onset, peak, and duration to avoid under or overmedication.

### **Jackson College Nursing Department Testing Guidelines for Students**

- All student possessions (backpacks, cellphones, water bottles, hats, etc.) must be left at the front or sides of the room – not under individual desks or tables.
- Students are not permitted to sit at their desk with notes prior to the test.
- Any last-minute studying must be conducted outside the classroom.
- The student may have only a pencil, scrap paper, simple calculator with no memory (if warranted) and earplugs as warranted by faculty. Watches and cell phones are not allowed.
- Once class begins, students are not permitted to sit at their desk with class notes and or text prior to the test. Last minute studying or review must be conducted outside the classroom.
- Students are not allowed to remove any testing material from the testing/classroom.
- If a student must take an exam at a different time than the rest of the class due to an illness or emergency, a different exam is given.
- Bathroom breaks will not be permitted during any exam or quiz.
- There will be no discussion of test items between the student and faculty on the day of the test.
- Students who disagree with the answers may complete a Student Test Item Query form to explain their rationale for their chosen answer. These forms will be submitted the faculty for consideration.
- Students will be given 1.5 minutes per test item.

**The instructor reserves the right to adjust the syllabus policies at the discretion of the instructor due to individual extenuating circumstances.**

**COURSE SYLLABUS ATTESTATION FORM**  
NRS 120 Course Syllabus Attestation Completion Form

**NRS 120 Nursing Fundamentals**

Name (Please Print): \_\_\_\_\_ Date: \_\_\_\_\_

**Please Check All That Apply:**

\_\_\_ I attest that I have completely read and reviewed the complete NRS 120 Syllabus, Course Grading Sheet, and reviewed all resource materials for NRS 120 and verify that I have reviewed the instructor orientation video when my instructor provided detailed instruction related to the documents and their use as a guiding reference for this course.

\_\_\_ I attest that I have successfully signed in the JetNet NRS 120 course site and understand how to navigate through the electronic resources.

\_\_\_ I attest that I have reviewed the mandatory NRS 120 textbooks, logged into Sherpath - Fundamentals, and understand that utilizing these texts in conjunction with the course resources for studying will promote a positive course outcome.

\_\_\_ I attest that I give my permission to participate in nursing procedures and skills required of the nursing program. In signing this document, I relieve the college, faculty, staff, and participating students from any responsibility associated with all aspects of learning all the required skills of the nursing program.

\_\_\_ I have registered with the Sherpath-Fundamentals, SimChart® EHR program, and Shadow Health. I understand how to access online technical support through these companies first with any/every program access, and/or functionality issue(s).

\_\_\_ I attest that I have reviewed the Jackson College Nursing Handbook Simulation & Social Media Policy. I will adhere to the guidelines for Responsible Use of Technology at Jackson College at all times while I am a student of the nursing program. I understand if I violate these policies I may be dismissed from the course/and or/ nursing program.

\_\_\_ I attest that I understand that recording is not permissible without expressed permission from my instructor.

\_\_\_ I attest that I understand that all types of electronic devices may not be appropriate at certain times within this course and that it is not permissible to take photos of any course PowerPoints, skill demonstrations, or any other form of lecture/online materials without expressed permission from my instructor. Failure to abide by this policy may result in dismissal from the course. No exceptions!!

\_\_\_ I attest and fully understand that I must earn an average of 78% or above on the Theory Testing Component of NRS 120. Failure to earn a 78% or above in the Theory Testing Component will result in a failing maximum score of 1.5 given in the course.

\_\_\_ I attest and fully understand that I must earn at least a 90% on the Dosage Calculation Competency prior to clinical. I understand that I have a maximum of three attempts.

\_\_\_ I have reviewed and understand that I must REMEDIATE the Kaplan Integrated Fundamentals Exam A prior to 4/24/2022 at midnight. Failure to REMEDIATE EACH QUESTION for a minimum of 1 minute (60 seconds) each will result in a failure of NRS 120, earning a maximum of 1.5 in NRS 120.

\_\_\_ I understand that satisfactory/unsatisfactory performance in the clinical setting is documented on the NRS 120 Clinical Performance Guide (CPG) Evaluation. Satisfactory completion is required in order to pass NRS 120. Unsatisfactory completion of clinical will result in a NRS 120 failure with a maximum grade of 1.5. If a student fails to turn in ANY assignment on time or does not appropriately complete the items required appropriately, the student will earn an automatic Unsatisfactory in the Clinical portion of NRS 120 – which means that the student earns a maximum of 1.5 in the course.

\_\_\_ By signing my name below, I attest that I understand the information contained within the resources checked and will adhere to any additional course, Jackson College Nursing Department and, or College policies not mentioned in this document that may apply to my status as a student in NRS 120.

\_\_\_ I have read and understand the COVID-19 restriction changes related to the course and understand the COVID training module must be completed before my first day on campus.

\_\_\_ All my questions related to course resources have been answered at this time. I understand the information contained within the resources and will adhere to any additional course, JC Nursing Department and, or College policies not mentioned in this document that may apply to my status as a student in NRS 120.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***Please click on forms link at top of page and complete by the first week of class.***