

## Writing Experience 1

ENG 131.I60

Winter 2021

**Number of Credits:** 3

**Instructor:** David DeBaker

**Days Class Meets:** Online Class

**Contact Phone:** (734) 224-8676

**Meeting Times:** Online Class

**Contact Email:** [debakerdavidr@jccmi.edu](mailto:debakerdavidr@jccmi.edu)

**Location/Venue:** Online

**Online Office Hours:** To be determined

**Email or texting by phone are the preferred methods of contact**

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### Overall Class Grade

20% = Participation

20% = Graded Exercises

60% = Final Portfolio

### Participation – 20%

This % is determined by completing all the weekly assignments posted to JetNet, showing work on your Portfolio Essays, and general involvement in the class

### Graded Exercises – 20%

Chapter Reading Reflections, Major Exercises, Short Reading Reflections, and General Assignments. These will always come with how many points they are worth.

### Final Portfolio 60%

3 Portfolio Essays will be assigned during the semester

Essay 1: Memoir/Personal Narrative Essay – (3-page minimum)

Essay 2: Research/Report Essay – (4-page minimum)

Essay 3: Rhetorical Analysis – (3-page minimum).

### Writing Portfolio

The portfolio is made up of the – heavily revised – 3 Portfolio Essays you have worked on during the semester.

Portfolio must be at least 10 full typed double-spaced pages of writing for full credit.

I must have seen a draft or drafts of your essay and given you one-on-one feedback on the essay for it to go in your portfolio.

Portfolio must include a Works Cited page in MLA format.

Failure to turn in a portfolio results in a 0.0 for the Course.

### Turning assignments in

All assignments must be turned in through JetNet. No emailing of assignments. Any assignments emailed will not be counted as turned in.

### Late Work

Graded Exercises (anything with points) can be turned in up to 1 week from the due date. After 1 week the assignments are no longer accepted.

Any assignments that can't be turned in up to 1 week late will be labeled "No Exceptions." All check-in assignments and essay stages are automatically no exceptions and must be turned in on time.

If you have life issues or problem just keep in touch and let me know. Exceptions can be made.

### Attendance Policy/Being dropped from the class

Even though this is an online class. Attendance will be done based on two things, a check in assignment and completion of weekly assignments. Each week you will have **check in assignment** that is due that **Wednesday by Midnight**. You must complete that on time in order to be marked present

If you do not complete all the other assignments in a week and you don't contact me to let me know what is going on, you will be in the warning stage. If you fail to complete the second check in assignment and start the assignments for the second week, I will email you for an explanation. You will have 48 hours to respond. If you do not respond within the stated time you will be dropped from the course.

If you are willing to get caught back up, we will make a plan for you with certain things that must be done by specific times. Failure to meet any of those due dates will result in you being dropped from the class.

Just as in a traditional classroom course, regular class participation and keeping up on the reading and assignments is strongly correlated with survival in college. It is my recommendation that you plan to do your assignments and take your exams BEFORE the last day they are due. If problems occur, there is time to fix them before the deadline.

In compliance with Federal Title IV funding requirements, as well as college initiatives, I will be monitoring student participation on a regular basis and officially reporting student activity throughout the term to assure compliance with college policy and federal regulations.

It is imperative that you log in to the course and actively participate **within the first couple of days of the term** to validate your enrollment in the course. After that, not actively participating in class may result in you being withdrawn from the course. Being withdrawn from a course can have an impact on financial aid, billing, athletic eligibility, and housing status. As a college student you are responsible for how your participation impacts your academic progress; the accountability lies with you.

### Drop Dates

Last day to Drop without a grade 4/26/2021

## Textbook

**Writing Today 4<sup>th</sup> Edition. Authors: Johnson and Sheehan. Publisher: Pearson**

### Access Card Only

**Title:** Writing Today (Online Access e-card)

**Edition:** 4th

**ISBN:** 9780136653745

**Author:** Johnson-Sheehan

**Text Book Zero!** This text is available in a digital format. Please see the links posted on our class Jet Net site. This text is available to rent or purchase in digital format through the JC Bookstore.

**Follow the link on JetNet to access our textbook. If you are a part of Follett Access you do not need to pay anything extra.**

**Follett Access! Please review the cost of your required materials at the following link to determine the best option for you to purchase your materials:**

<https://www.bkstr.com/jacksonstore>

For more information on the Follett ACCESS Program, you can view the frequently asked questions here: <https://www.jccmi.edu/bookstore/student-services-follett-access/>.

If after reviewing the costs, you choose to opt out, you may do so here: [www.jccmi.edu/optout](http://www.jccmi.edu/optout).

Please note your opt out selection is for your entire semester schedule. You cannot opt out and opt into individual courses. And you must opt out by the due date for your first class.

<b>Class Starts On:</b>	<b>Opt Out Date:</b>
March 15, 2021	March 18, 2021

If you have questions about materials, please contact the Jackson College Follett bookstore at [jackson@bkstr.com](mailto:jackson@bkstr.com). For account billing questions, please contact the Jackson College Cashier at [jccashier@jccmi.edu](mailto:jccashier@jccmi.edu).

## Preferred Name

If you have a preferred first name and/or specific gender pronouns you would like me to use (whether the traditional pronouns of she/her/hers or he/him/his, or alternative, non-binary pronouns such as they/them/theirs, ey/em/eirs, or zie/zim/zirs), please let me know.

## Course Description

ENG 131 is an intensive writing course designed to help students improve, strengthen and refine writing skills. Research methods are introduced. An end of the semester portfolio of narrative and informative writing is required.

**Notice to Students:**

**You must have access to a computer and an off-campus Internet connection to take this course.**

For technical specifications and the potential to use financial aid to purchase an appropriate device refer to <http://www.jccmi.edu/tbz> which is JC's Text Book Zero web site.

The Solutions Center may be able to provide access to an appropriate device. You may contact them at: 517.796.8639.

**Prerequisite(s)**

Prerequisites: ENG 086 and ENG 091

**Course Goals**

The Board of Trustees has determined that all Jackson College graduates should develop or enhance certain essential skills while enrolled in college courses. These goals are in concert with four-year colleges and universities and reflect input from the professional communities we serve. GEOs guarantee students achieve goals necessary for graduation credit, transferability, and professional skills needed in many certification programs. For ENG 131, GEO #1 is the required outcome:

**General Education Outcome 1: Write clearly, concisely and intelligibly**

At a minimum, students must demonstrate proficiency in academic, professional, and personal writing through the knowledge and use of write to learn practices; rhetorical strategies; research methodologies; and genre and writing conventions. In order to fulfill this outcome and prepare students for careers, the course will focus on the following skills:

- Process—using pre-writing, drafting, revising, editing
- Purpose and Audience—understanding how purpose and audience influence style and tone
- Organization and Development—using effective organizational structure, examples and details to support ideas and content
- Meaning/Understanding—researching and writing for further understanding and knowledge
- Use of Sources & Documentation—demonstrating appropriate documentation
- Language—attempts and practices correct grammar and mechanics

**Course Objectives**

1. Learning, understanding, and improving how you approach writing in a variety of forms and genres.
2. Taking ownership over your writing and knowing what you need to do in order to develop a complete and polished piece of writing
3. Understanding and improving your use of technology in writing and technology in general.

4. Develop your critical thinking skills to enhance things like revising, editing, choosing sources, problem solving.
5. Practicing thinking about your thinking, so you are able to achieve all the above objectives

## Grading Scale

GPA	GRADE RANGE
4.0	94-100%
3.5	89-93%
3.0	84-88%
2.5	78-83%
2.0	72-77%
1.5	66-71%
1.0	60-65%
0.5	55-59%
0.0	0-54%

## Failure

Failure to turn in a portfolio in which I have read and commented on all 3 essays submitted will result in an automatic 0.0 for the course

## Academic Honesty Policy

Academic Honesty is defined as ethical behavior that includes student production of their own work and not representing others' work as their own, by cheating or by helping others to do so.

**Plagiarism is defined as the failure to give credit for the use of material from outside sources.**

**Plagiarism includes but is not limited to:**

- Submitting other's work as your own
- Using data, illustrations, pictures, quotations, or paraphrases from other sources without adequate documentation
- Reusing significant, identical or nearly identical portions of one's own prior work without acknowledging that one is doing so or without citing this original work (self-plagiarism)

**Cheating is defined as obtaining answers/material from an outside source without authorization. Cheating includes, but is not limited to:**

- Plagiarizing in any form

- Using notes/books/electronic material without authorization
- Copying
- Submitting others' work as your own or submitting your work for others
- Altering graded work
- Falsifying data
- Exhibiting other behaviors generally considered unethical

Allowing your work to be submitted by others

## **Accessibility**

Jackson College understands that cultivating a broadly diverse community is crucial to our educational mission and to our foundational commitment to leadership and service. Jackson College is fully committed to ensuring our courses are accessible to everyone including those with disabilities. We are currently working to increase accessibility and usability of our course materials in order to meet or exceed the requirements of Section 508 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1991 and Web Content Accessibility Guidelines (WCAG) 2.0. For more information about Jackson College's efforts to ensure accessibility please visit the [Jackson College accessibility web page](#).

If you have an accessibility need in any of our classes please e-mail the Center for Student Success at [JCCSS@jccmi.edu](mailto:JCCSS@jccmi.edu) or visit the [Center for Student Success web page](#).

At the Center for Student Success (CSS), we are committed to providing all students the opportunity to achieve academic success by providing a variety of support services free of charge to Jackson College students. This includes, but is not limited to, peer and faculty tutoring, mental health referral, temporary assistance with transportation, various workshops/seminars, and the TRIO program.

In addition, the CSS staff is committed to adapting the College's general services to meet the individual needs of otherwise qualified students with disabilities, for the purpose of providing equal access to all programs and facilities.

## **Help**

### **The Center for Student Success**

Located in Bert Walker Hall, Room 138, the Center provides tutoring and other services. Please call (796-8415) or visit, when campus is open, for more information. The staff are there to help students succeed in their studies, so they should not hesitate to make use of this valuable, *free* resource for any of their classes. Links to The Center for Student Success are available on JetNet

### **The Oasis Center**

Located in Justin Whiting Hall, the Oasis Center provides counseling and a variety of mental health and substance abuse resources. Call 517.990.1300 or After-Hours: 517.787.7920.

### **Academic Advising**

It is important to contact a Center for Student Success professional prior to the start of the semester in order to receive accommodations in a timely manner. While we will make every effort to coordinate accommodations in a timely manner, failure to self-identify prior to the start of the semester may delay notification to instructors and timeliness of acquiring accommodations.

Accommodations do not automatically carry over to the next semester. Please e-mail [JCCSS@jccmi.edu](mailto:JCCSS@jccmi.edu) or visit the [Accommodations for Students with Disabilities](#) web page

### **Calendar**

Below is a rough outline of how the course will be laid out during the semester. This schedule is subject to change

Week 1: Myths of Writing – Starting Writing – Introduction of Portfolio Essay #1 – Memoir -Descriptive Writing – Dialogue – Memoir Stage #1 due

Week 2: Introduction of Portfolio Essay #2 – Research – Developing a topic – Research Strategies – Start-up research – Memoir Stage #2 due – Research Proposal due

Week 3: Annotated bibliography – Works Cited Entries – Works Cited Page - Using Direct quotations – Research essay start due.

Week 4: Revised Research Start due

Week 5: Introduction of Portfolio Essay #3 – Rhetorical Analysis – Going over final Portfolio – Final research due.

Week 6: Rhetorical Analysis start due – Portfolio Preparation Week

Week 7: Revising for Final Portfolio - FINAL PORTFOLIO IS DUE