



Principles of Sociology

SOC-231-SI1

Number of Credits: 3

Days Class Meets: Monday and Wednesdays

Meeting Times: 11:00AM-12:43PM

Location/Venue: Online, Synchronous Sessions

Instructor: Kelly McNicol

Contact Email: mcnicolkellyl@jccmi.edu

Online Office Hours: By appointment

Course Description

Sociology examines the discipline and its contributions to understanding the fundamental processes of social interaction. Includes development of self, socialization process, groups and social structure. Application of sociological principles to our society by examination of relevant research. This is an introductory course in Sociology. Most students enter this course to gain an understanding of our society, obtain an understanding of people and their relationship to society or maybe because it is just a good general education course. All three reasons are valid. Sociology is a way of life. It allows us to bring different perspectives to our view of the world and encourages us to question everything around us. If we use a true sociological perspective, Sociology can help us become more successful as an employee, student, friend, spouse, parent, neighbor and citizen.

Prerequisite(s)

Prerequisites: ENG 085* and ENG 090*

Course Goals

Essential goals of the course include the achievement of several measurable general education outcomes defined by the college as vital to the educated individual at the Associate Degree Level. General education outcome #5 is embodied in this course and will be assessed. Understand human behavior and social systems, and the principles which govern them.

Course Objectives

The course goals and objectives incorporate specific General Education Outcomes (GEOs) established by the JC Board of Trustees, administration, and faculty. These goals are in concert with four-year colleges and universities and reflect input from the professional communities we serve. GEOs guarantee students achieve goals necessary for graduation credit, transferability, and professional skills needed in many certification programs. The GEOs and course objectives addressed in this class include the following:

1. Define the empirical nature of sociology; discriminate among the three sociological perspectives; and analyze social phenomena using the three major sociological perspectives.
2. Recognize the extensive roles and functions of sociologists.
3. Identify and apply basic concepts, theories, and methods utilized in sociological research.
4. Utilize the sociological concepts of and phenomena related to culture, socialization, sociological perspective, social groups, social deviance, and social stratification to analyze social conditions, social problems, and other social phenomena.
5. Identify, articulate, and analyze the causes and outcomes of social inequality.
6. Define and recognize the nature, function, and dynamics of society's basic social institutions (such as: family, religion, education, economics, and politics).

Textbook (chose appropriate options below)

Required Textbook: Kendall. Sociology In Our Times (11th edition), Publisher: Cengage

ISBN-13: 978-1337116138

- **Text Book Zero.** This text is available in a digital format. Please see the links posted on our class Jet Net site. This text is available to rent or purchase in digital format through the JC Bookstore.

Follett Access

- Please [review the cost of your required materials](#) to determine the best option for you to purchase your materials.
- For more information on the Follett ACCESS Program, you can view the [view the frequently asked questions](#).

If after reviewing the costs, you choose to opt out, you may do so here: www.jccmi.edu/optout. Please note your opt out selection is for your entire semester schedule. You cannot opt out and opt into individual courses. And you must opt out by the due date for your first class.

If you have questions about materials, please contact the Jackson College Follett bookstore at jackson@bkstr.com. For account billing questions, please contact the Jackson College Cashier at jccashier@jccmi.edu.

Grading Procedure

1. Quizzes: There will be 5 thirty question multiple choice quizzes given after each Section is completed. You are allowed 3 attempts to take the quiz. Once you open the quiz, the clock begins. If you attempt to close the quiz once you have opened it, the clock DOES NOT stop. Please remember this very important point. Do not open the quiz until you are ready to take it. Also, I suggest that you save your responses frequently while taking the test. There are practice questions available in Mindtap (the electronic version of book). These are for your use only. I strongly suggest you do them as part of your preparation for the quiz on Jetnet. You will have a total of 3 attempts to take the quiz. If you do not receive the score you want on the first attempt, you can take it again. Your final score will be the highest of the 3 attempts. If you do not take the time between attempts to further study the material, you will not improve your score. Please take note that the quiz will not be available until after you have submitted the chapter learning objectives for the chapters covered by that quiz. Any quiz that is not completed by the deadline will be automatically updated to a zero.
2. Homework: There will be numerous short homework assignments, all with a different point value. Directions for each assignment will be posted. All work will be uploaded to me through JetNet. There are no weekly due dates for homework, **except for Learning Objectives, quizzes, a few short assignments, the rough draft of the final, and the final.** This is a college course, and you are expected to be responsible for yourself. I recommend that you keep up on the work. Unless stated on the course calendar, all homework is to be submitted by Wednesday, April 14th. This will allow time for you to focus on the Final (paper).
3. Learning Objectives: Every chapter of your text has a set of learning objectives. These can also be found in JetNet. They are all listed within the week they are due. You must provide a response on the ones listed in the assignment. You are expected to be thorough in your response and provide the page number in the text where you located the information. You will have the opportunity to earn up to 20 points per chapter. Most of these will be done by typing your response and submitting it in JetNet.
4. Your final will be an analysis paper. Do not start this paper early. I will provide you a rubric and specific instructions no later than Friday, April 9th. You will be given plenty of time to complete it. A rough draft is required to be submitted by Monday, April 19th at the end of class. The rough draft is considered a separate assignment and will be worth 50 points. I will provide you feedback by Friday, April 23rd and expect you to update your paper and submit a final draft by midnight, Wednesday, April 28th. The final draft will be worth 300 points. It is essential that you submit both a rough draft and a final draft. These are viewed as 2 different assignments. If you submit a rough draft and then do not submit a final draft, I will NOT give you a grade for the final paper and you will receive 0 points for the final.

All due dates and basic timeline of what we will cover each week will be provided in a separate course calendar. This can be found in JetNet.

Submitting Files

Instructions will appear when you click on the assignment “submit here” link. IMPORTANT: ALL work MUST be submitted as a Rich Text File (save as RTF) which allows the JC computers to read your files. **Please do not put your files in a zip drive or send me to google docs to view.** If I can open the file, I will grade ASAP. If I can't open the file, I will send you a message indicating that I can't read the file. It is your responsibility to upload the file in a form that I can open.

Grading Scale

GPA	GRADE RANGE
4.0	94-100%
3.5	89-93%
3.0	84-88%
2.5	78-83%
2.0	72-77%
1.5	66-71%
1.0	60-65%
0.5	55-59%
0.0	0-54%

Failure

If a student fails to submit work for 2 weeks, they may be dropped from the course. Please communicate with me if you are struggling in any way. I try to respond to emails within 24 hours.

Academic Honesty Policy

Academic Honesty is defined as ethical behavior that includes student production of their own work and not representing others' work as their own, by cheating or by helping others to do so.

Plagiarism

Plagiarism is defined as the failure to give credit for the use of material from outside sources. Plagiarism includes but is not limited to:

- Submitting other's work as your own
- Using data, illustrations, pictures, quotations, or paraphrases from other sources without adequate documentation

- Reusing significant, identical or nearly identical portions of one's own prior work without acknowledging that one is doing so or without citing this original work (self-plagiarism)

Cheating

Cheating is defined as obtaining answers/material from an outside source without authorization. Cheating includes, but is not limited to:

- Plagiarizing in any form
- Using notes/books/electronic material without authorization
- Copying
- Submitting others' work as your own or submitting your work for others
- Altering graded work
- Falsifying data
- Exhibiting other behaviors generally considered unethical
- Allowing your work to be submitted by others

Accessibility

Jackson College understands that cultivating a broadly diverse community is crucial to our educational mission and to our foundational commitment to leadership and service. Jackson College is fully committed to ensuring our courses are accessible to everyone including those with disabilities. We are currently working to increase accessibility and usability of our course materials in order to meet or exceed the requirements of Section 508 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1991 and Web Content Accessibility Guidelines (WCAG) 2.0. For more information about Jackson College's efforts to ensure accessibility please visit the [Jackson College accessibility web page](#).

If you have an accessibility need in any of our classes please e-mail the Center for Student Success at JCCSS@jccmi.edu or visit the [Center for Student Success web page](#).

At the Center for Student Success (CSS), we are committed to providing all students the opportunity to achieve academic success by providing a variety of support services free of charge to Jackson College students. This includes, but is not limited to, peer and faculty tutoring, mental health referral, temporary assistance with transportation, various workshops/seminars, and the TRIO program.

In addition, the CSS staff is committed to adapting the College's general services to meet the individual needs of otherwise qualified students with disabilities, for the purpose of providing equal access to all programs and facilities.

Course Management

The Withdraw deadline for this semester can be found online through the academic calendar. If you do not wish to complete the class and receive a grade, you must withdraw by this date. The instructor may withdraw any student who does not attend class, complete assignments and/or tests in a timely manner. However, do not assume that I will withdraw you. Incompletes will be given only in accordance with JC policy. (Excerpt from JC policy; see instructor for a copy of the complete policy.) A student may request an incomplete from the instructor. The incomplete will be granted only if the student can provide documentation that his or her work up to that point is sufficient in quality, but lacking in quantity, due to circumstances beyond the student's control. Furthermore, a written plan for making up the missing work within one semester must be completed by the student. Final determination of whether an incomplete will be given is the instructor's decision.

Makeup Policy

The only assignments that have strict deadlines are the learning objectives, quizzes, a few short assignments, final rough draft, and the final. These dates can be found on the course calendar.

All homework assignments (except the final, learning objectives, a few short assignments, & quizzes) will be due on Wednesday, April 14th.

Any work submitted after that date will not be accepted and will be marked in the gradebook as a zero.

The rough draft and the final paper have their own deadlines. Please follow the course calendar.

Help

If you find yourself struggling with course content or have a specific question regarding an assignment, please email me. This is the fastest and best way to reach me.

Flexibility of time is one of the best advantages of an online course. On-line courses allow you to tailor your time to suit your own unique schedule. Time management, however, is crucial for you to be successful in this course.

Just as in a traditional classroom course, regular class attendance and keeping up on the reading and assignments is strongly correlated with survival in college. Distance learning records show that students who submit work on time are also more likely to complete the course than those who delay. In other words, do not procrastinate!!

It is my recommendation that you plan to do your assignments and take your quizzes BEFORE the last day they are due. If problems occur, there is time to fix them before the deadline. I have setup the course in JetNet to show you what should be completed each week to keep you on track for success.

For help with all technology questions, call 1-888-522-8744 Monday – Friday from 9-5. You can leave a message and they will return your call as soon as possible.

Academic Advising

It is important to contact a Center for Student Success professional prior to the start of the semester in order to receive accommodations in a timely manner. While we will make every effort to coordinate accommodations in a timely manner, failure to self-identify prior to the start of the semester may delay notification to instructors and timeliness of acquiring accommodations. Accommodations do not automatically carry over to the next semester. Please e-mail JCCSS@jccmi.edu or visit the [Accommodations for Students with Disabilities](#) web page

Student Responsibilities

It is the student's responsibility to read and make sure they understand this syllabus, all assignment instructions, and rubrics. It is also the student's responsibility to have access to the required text and required internet and computer technologies necessary to complete this course. In addition, it is the student's responsibility to attend every scheduled class and to communicate with the instructor regarding any questions or concerns.

Attendance- Participation Policy

For online sections

Just as in a traditional classroom course, regular class attendance and keeping up on the assignments is strongly correlated with survival in college. It is my recommendation that you plan to do your assignments and turn in your final BEFORE the last day they are due. If problems occur, there is time to fix them before the deadline.

In compliance with Federal Title IV funding requirements, as well as college initiatives, I will be monitoring student participation on a regular basis and officially reporting student activity throughout the term to assure compliance with college policy and federal regulations. It is imperative that you log in to the course and actively participate *within the first couple of days of the term* to validate your enrollment in the course. After that, not actively participating in class may result in you being withdrawn from the course. Being withdrawn from a course can have an impact on financial aid, billing, athletic eligibility, and housing status. As a college student you are responsible for how your participation impacts your academic progress; the accountability lies with you.

Caveat

As we learned early in 2020 there are times things happen that are out of our control. Therefore, it is necessary for this syllabus to state that revisions may be necessary during this course. The instructor will work hard to ensure that the course sticks to this syllabus and the course calendar. If changes must be made due to unforeseen circumstances the instructor will make every attempt to not inconvenience students.

Calendar

See separate course calendar in JetNet.

Important Dates:

EVENT	DATE
FIRST DAY OF CLASS	2/1/2021
CENCUS	2/8/2021
MID-WINTER BREAK	3/8/2021-3/14/2021
LAST DAY TO WITHDRAW	4/22/2021
LAST DAY OF CLASS	5/1/2021