

COURSE SYLLABUS
WINTER SEMESTER 2018
BUSINESS ADMINISTRATION PROGRAM

COURSE TITLE: BUSINESS LAW I

COURSE NUMBER: BUA-250-PC1

Credits: 3

Class Times & Location:

1/18/18 – 5/3/2018, Thursdays 5:50 pm-8:57 pm
Cotton Facility

Instructor Information:

Dr. David Smith – smithdavidco1@jccmi.edu

COURSE DESCRIPTION:

This management course offers an introduction to law and the legal system, dispute resolution and courts, business ethics, torts, contracts, sales and lease of goods, and negotiable instruments. Our textbook, Business Law: Legal Environment, Online Commerce, Business Ethics, and International Issues is an engaging text that teaches students about the workings of business law by examining real case studies and examples. The material explores core issues in both national and international business law in depth while remaining brief and concise.

COURSE OBJECTIVES

The following goals have been set for your learning experiences in this Business Law I class. This class will:

1. Recognizing and correctly using legal terms related to legal systems, courts, torts and contracts
2. Describing the US legal system, its structure and constitutional authority as well as the sources and types of law •
3. Explaining the role structure, jurisdiction, and procedures of state and federal courts
4. Identifying and describing the legal elements and defenses of intentional and unintentional torts
5. Identifying and stating legal requirements for creation, performance and breach of general and sales contracts
6. Recognizing legal issues involving business contracts and the applicable legal rules
7. Identifying and using reliable sources of legal information related to course topics

RESOURCES

TEXTBOOK: MILLER, ROGER L (2014) TENTH EDITION, BUSINESS LAW TODAY, MASON OHIO: SOUTH-WESTERN CENGAGE LEARNING

LIBRARY RESOURCES: Students are encouraged to use the library for research and to complete assignments when necessary.

SPECIFIC COURSE RULES

Attendance Policy: HQV federal policy that JC follows

Your participation and attendance is expected weekly. Attendance is counted by your participation and signing of the attendance sheet. Your success will depend upon the time you spend in class. JC administration and the federal government now require faculty to file attendance regularly throughout the term and your report is available online. Note the Course Calendar identifies GRD #1, GRD #2, and GRD #3 as to when each of these reports is due.

“H”—the student needs “help” and a notification goes to the Center for Student Success.
“V”—the instructor “verifies” that the student is participating and doing acceptable work. “Q”—the student is not participating or attending and the instructor believes they have unofficially withdrawn. A “Q” will result in an administrative interruption from the course. ***If a student wishes to withdraw from the course it is the responsibility of the student to officially withdraw.

This syllabus may be amended at any point during the semester. Changes to it will be announced in class and students will be responsible for adhering to those changes. Your grade will be based on the points you earn on exams, quizzes, assignments, projects, presentations, and participation. The grade points assigned are estimates and subject to modification. Exact due dates for assignments, tests, exams, etc. will be announced in class and are included on the Assignment Calendar located at the end of this document.

ACADEMIC HONESTY STATEMENT AND STUDENT CODE OF CONDUCT:

Students are expected to maintain academic integrity and honesty in completion of all work for this class. Examples of academic dishonesty include but are not limited to:

- Receiving or providing unauthorized assistance on exams
- Using unauthorized material during an exam
- Plagiarism (using materials from sources without citation)
- Copying the work of someone else and submitting it as you own

The first instance of academic dishonesty will result (for all parties involved) in no credit for the assignment or exam. In addition, a student will be ineligible to complete any extra credit work for this class. Subsequent episodes will result in further disciplinary action, up to and including failure of the course. All students are expected to follow Jackson College’s Student Code of Conduct. If you are unfamiliar with the code, to can be found at: <https://www.jccmi.edu/wp-content/uploads/StudentCodeOfConduct.pdf>

CLASSROOM PROCEDURES:

1. It is the responsibility of the student to prepare for and attend all class sessions.
2. All students are required to have a textbook and bring it to every class.

3. Every student is expected to make a positive contribution to the class by joining in the discussions, asking questions or offering pertinent opinions on the subject matter being discussed.
4. When another student or the instructor is presenting or responding to a discussion question be courteous by listening. (don't hold side conversations with someone else). You may be asked to leave class if it continuously interrupts the learning process.
5. We will have 2 scheduled bathroom breaks during the class period. 5 minute break after the first hour of class. 5 minute break after the second hour of class.

COURSE COMPONENTS

EXAMS / CHAPTER TESTS: There will be two exams a midterm and a final exam will test students' understanding of the materials discussed in class and in the assigned readings. There will be two chapter tests that will cover 2-3 chapters.

CASE ASSIGNMENTS/ CHAPTER READING REVIEWS: Students will answer discussion questions from case applications assigned in the text. The goal is for students to apply the information discussed to these real-world situations to the concepts and principles presented in the course. There will be chapter summary written reviews.

Mock Trial & Other Presentations: Students will complete a mock trial with an assigned group and give a presentation. There will be other presentations required throughout the duration of the course as part of a group and/or individually.

Assignments/Projects: Students may have projects that will engage them and put them in the shoes of an executive, manager, business owner, or law professional.

CLASS DISCUSSIONS/ PARTICIPATION/ACTIVITIES: Throughout the semester, students are expected to be prepared to discuss issues relevant to the course and to participate in team exercises. For these exercises, students will be required to be actively involved to receive credit – i.e. making substantive comments, answering questions, and preparing short presentations. Points will be awarded by the instructor based on individual and group participation. Students should bring their textbook to class as part of their participation grade. Material for in-class assignments can be found at the conclusion of each chapter – see Ethics Dilemmas and Team Exercises.

GRADING

	<u>Percentage</u>
Assignments	20%
Quizzes/Chapter Tests/Reading Reviews	20%
Mid Term Exam	15%
Mock Trial	10%
In-Class Exercises/Discussions/Participation	20%
Final Exam	15%
<u>TOTAL</u>	<u>100%</u>

GRADING SCALE:

Percentage	Grade
93-100	4.0
88-92	3.5
82-87	3.0
76-81	2.5
70-75	2.0
64-69	1.5
58-63	1.0
52-57	0.5
Below 52	0.0

NOTE:

- Class attendance and participation in class discussion is expected and absences will affect your final grade.
- The due dates for assignments are non-negotiable and late work will be penalized.
- All assignments are to be professional in appearance and typed to receive full credit.

COURSE POLICIES

CLASSROOM BEHAVIOR: Classroom behavior that interferes with either the instructor's ability to conduct the class or the ability of students to benefit from the instruction is not acceptable. Students engaging in improper classroom behavior may have points deducted from their total points in the course, or, if the situation warrants, be reprimanded to the university's committee on student discipline.

ACADEMIC HONESTY AND APPEALS: Students are expected to maintain the highest standards of academic integrity. Behavior that violates these standards is not acceptable. Examples are the use of unauthorized material, communication with fellow students during an examination, attempting to benefit from the work of another student, and any other similar behavior defeats the intent of an examination or other class work.

Cheating on exams, plagiarism, improper acknowledgment of sources in essays, and the use of a single essay or paper in more than one course without permission are considered very serious offenses and shall be grounds for disciplinary action as outlined in the current General Catalog.

COURSE OUTLINE 15-WEEK COURSE: SEMESTER

Week	Assigned Reading	Assignments/Test/ Comments
1	01/18/ 18 Introduction & Chapter 1	Note: In Class Activities and Discussions will be every week
2	01/25/ 18 Chapter 1 & Appendix A- The US Constitution	Chapter 1 Reading Review Scenario #1
3	02/01/ 18 Chapter 2 & Chapter 3 & The US Constitution	Chapter 2 Reading Review Chapter 3 Reading Review Scenario #2
4	02/08/ 18 Test Mock Trial Information for Presentations	Test- Ch 1,2, & 3
5	02/15/ 18 Chapter 4 & Chapter 5	Chapter 4 Reading Review Case Briefing #1
6	02/22/ 18 Chapter 5 & Chapter 6	Chapter 5 Reading Review Scenario #3
7	03/01/ 18 Chapter 6	Chapter 6 Reading Review Scenario #4
8	03/08/ 18 Mid Term Exam	Chapters 1-6
	Mid Semester Break	No Class this week
9	03/22/ 18 Mock Trail Presentations & Chapter 7	Chapter 7 Reading Review Scenario #5
10	03/29/ 18 Mock Trail Presentations & Chapter 8	Chapter 8 Reading Review Scenario #6
11	04/05/ 18 Test Chapter 9	Test- Ch 7 & 8 Chapter 9 Reading Review Scenario #7
12	04/12/ 18 Chapter 10	Chapter 10 Reading Review Case Briefing #2
13	04/19/ 18 Chapter 11 & 12	Chapter 11 Reading Review Chapter 12 Reading Review Scenario #8
14	04/26/ 18 Final Exam	Chapters- 7-12
15	05/03/ 18 Presentations / Course Review	Presentations/ Course Review & Final Grades

Disclaimer: "The instructor reserves the right to amend this syllabus as deemed necessary and will communicate such amendment to the students in the course."