

Semester Start <i>17-Jan</i>	BUA 220.01 <i>Due Date</i>	Read & Study <i>Management, 14e</i>	Assignments <i>Located in MyMgmtLab 50% Penalty for late work 7th day 11:59 PM submission time stamp</i>
Week 1	<b>23-Jan</b>	Ch1: Managers in the workplace	<a href="http://www.mymgmtlab.com">Buy access code &amp; create account in www.mymgmtlab.com</a> Complete MyLab registration Chapter 1 warm-up (MyMgmtLab) Video: Zanes Cycles
Week 2	<b>30-Jan</b>	Ch2: Making decisions	Chapter 1 Quiz Chapter 2 warm-up (MyMgmtLab) Video: CH2M PIA - Time management assessment
Week 3	<b>6-Feb</b>	Ch3: Managing the external environment / org culture	Chapter 2 Quiz Chapter 3 warm-up (MyMgmtLab) Video: Google's Culture PIA - Problem solving, creativity, innovation
Week 4	<b>13-Feb</b>	Ch4: Managing in a global environment	Chapter 3 quiz Chapter 4 warm-up (MyMgmtLab) Sim: Managing in global environment PIA - Comfort with Change Scale
Week 5	<b>20-Feb</b>	Ch5: Managing diversity	Chapter 4 quiz Chapter 5 warm-up (MyMgmtLab) Video: Verizon Diversity PIA - Intercultural sensitivity scale
Week 6	<b>27-Feb</b>	Ch6: Managing social responsibility and ethics	Chapter 5 quiz Chapter 6 warm-up (MyMgmtLab) Video: Global Ethics PIA - Multicultural awareness scale
Week 7	<b>6-Mar</b>	Ch7: Managing change and innovation	Chapter 6 quiz Chapter 7 warm-up (MyMgmtLab) PIA - Are you a type A personality?
Week 8 (short week)	<b>11-Mar</b>	Ch10: Designing organizational structure - Basic designs	Chapter 7 quiz Chapter 10 warm-up (MyMgmtLab)
Week 9	<b>18-Mar</b>	Mid-Semester Break: No class	
Week 10	<b>27-Mar</b>	Ch12: Managing human resources	Chapter 10 quiz Chapter 12 warm-up (MyMgmtLab) PIA - Tolerance of ambiguity scale
Week 11	<b>3-Apr</b>	Ch14: Managing communication	Chapter 12 quiz Chapter 14 warm-up (MyMgmtLab) PIA - Creative style indicator
Week 12	<b>10-Apr</b>	Ch15: Understanding and managing human behavior	Chapter 14 quiz Chapter 15 warm-up (MyMgmtLab) PIA - Innovative attitude scale PIA - Organizational structure assessment
Week 13	<b>17-Apr</b>	Ch16: Motivating employees <b>Deadline for all late work - 4/17</b>	Chapter 15 quiz Chapter 16 warm-up (MyMgmtLab) PIA - Work performance assessment PIA - Diagnosing the need for team building
Week 14	<b>24-Apr</b>	Ch17: Being an effective leader	Chapter 16 quiz Chapter 17 warm-up (MyMgmtLab) PIA - Communication styles PIA - Emotional intelligence assessment
Week 15	<b>1-May</b>	Final week	Chapter 17 quiz PIA - Leadership style inventory SWOT analysis on PIA (due 5/2)

\* No classes February 2, 2018