



SYLLABUS[†]
Cultural Anthropology (ANT 131.40)
Mondays & Wednesdays, 1:00 p.m. to 2:44 p.m.
Maher (North) Campus, Rm 107



Instructor: Nancy Demeter
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Office Hours: By Appointment

Academic Term (this course): May 22, 2017, through August 14, 2017

Text: *Cultural Anthropology*, Carol R. Ember and Melvin Ember. 14th edition. The text is available in print and also as an eTextbook from the bookstore and through Amazon.

Course Description

Cultural anthropology is a one-semester introductory course. The course focuses on the thesis that every society is based on an integrated culture, which satisfies human needs and facilitates survival. The course also explores the ways in which our own culture fits into the broad range of human possibilities. Prerequisite: ENG 085

General Education Outcomes

JC's general education requirements are designed to ensure breadth and depth of knowledge, and they are met through carefully designed programs of study. Programs of study help students meet these goals by addressing each of the skill areas identified in the General Education Outcomes (GEO). Each of JC's courses are reviewed, and assessment is required to be considered for GEO standards. These are the skills that the Jackson College Board of Trustees has determined students should develop or enhance while enrolled in the College. The General Education Outcomes are:

1. Write clearly, concisely and intelligibly.
2. Speak clearly, concisely and intelligibly.
3. Demonstrate computational skills and mathematical reasoning.
4. Demonstrate scientific reasoning.
5. Understand human behavior and social systems, and the principles which govern them.
6. Understand and appreciate aesthetic experience and artistic creativity.
7. Understand and respect the diversity and interdependence of the world's peoples and cultures.

In conjunction with these GEOs, the College also has identified three Essential Competencies (ECs) that span across all six pathway areas:

1. Think critically and act responsibly.
2. Work productively with others, recognizing individual contributions to group success.
3. Exhibit technological literacy.

ANT 131 fulfills **GEO 7**

Basic Classroom Philosophy

I manage my class much as an employer would manage a company. As a general guide, behaviors that are unacceptable at any job are not acceptable in this class, such as no-call/no-show, leaving before class is dismissed, tardiness, non-participation in group activities, etc.

[†]This syllabus is subject to change without notice.

Instructor Availability/Communicating with Me

If you need to contact me outside of class time, the best way to reach me is at my JC email account (demeternancyf@jccmi.edu). Please use your JC email account to originate any email communication with me. The second best way to contact me is to call or text me. During the day, I will likely have my phone off, so please leave a voice mail with all the pertinent details about why you're calling. Please be sure to leave your name in your voice mail, because my caller ID records only phone numbers, not names.

Communicating with Each Other

If you miss class, you'll need to get copies of notes, announcements, and assignments from our JetNet site and/or another class member. You may find it beneficial to trade contact information with a few people in class.

Student Assistance and Success

The Center for Student Success (CSS) provides all JC students with a variety of support services free of charge. This includes, but is not limited to, peer and faculty tutoring, mental health referral, temporary assistance with transportation, and various workshops/seminars.

In addition, the CSS staff is committed to adapting the College's general services to meet the individual needs of otherwise qualified students with disabilities, for the purpose of providing equal access to all programs and facilities. Students with disabilities who believe that they may need accommodations in this class are encouraged to contact the CSS as soon as possible to ensure that such accommodations are implemented in a timely fashion.

Participation, Attendance and Sign-In Sheets

Participation is worth up to 4 points for each class period, and requires more than simply showing up to class. Active participants contribute thoughtful ideas that help move discussion forward, and they encourage others' learning. The following rubric sets out my expectations for active participation:

4 Points	3 Points	2 Points	1 Point	0 Points
✓ Listens respectfully ✓ Moves discussion forward ✓ Shows an understanding of the material ✓ Asks and answers questions ✓ Connects responses to others' comments	✓ Listens respectfully ✓ Engages in discussion ✓ Shows an understanding of the material ✓ Asks and answers questions	✓ Listens respectfully ✓ Follows discussion ✓ Shows some understand of the material ✓ Asks and answers some questions	✓ Ignores discussion ✓ Distracts others ✓ Shows little understanding of the material ✓ Does not ask or answer questions	✓ Absent OR ✓ Generally disengaged (e.g., on phone, headphones, sleeping)

I expect that students will attend every class and will be in their seats and ready to go when class begins (9:00 a.m.). There will be a sign-in sheet available when you arrive to class. It is your responsibility to sign the sheet when you arrive. Although I don't penalize students for arriving late, I do notice it, and habitual tardiness will be reflected in your final grade. If you have work or family obligations that will make you late on a regular basis, please tell me as soon as you're aware of them.

I don't distinguish between excused and unexcused absences; however, as a courtesy, and to ensure that I don't drop you from the course, if you can't make it to class, please send me an email or leave me a voice mail prior to class letting me know. Please contact a class member or look on JetNet to find out what we covered in class.

If you miss two consecutive class periods without notifying me within 24 hours of missing class, I will drop you from the course. It will be your responsibility to complete all reinstatement procedures to be re-enrolled. Reinstatement isn't guaranteed.

Signing the sign-in sheet for another student is considered academic dishonesty. Don't do it. If you do, you and the other student will receive a zero for that class period, regardless of attendance. In addition, you and the other student could receive a zero for the course, and the infraction could be reported to the Academic Dean.

Important Participation/Attendance Considerations

You'll receive participation credit only if your name appears on one of the sign-in sheets, if I see you sitting in class, and if you actually participate. If you are on your phone, sleeping, or generally not paying attention or not engaged with the discussions, you'll receive only a portion of the participation points, or none at all. In those cases, the amount of points you earn will be at my discretion, and my decision will be based on factors such as past performance and past attendance.

It's your responsibility to remember to sign the sign-in sheet each week. You'll receive participation points only if your name appears on it. If your name doesn't appear, you won't receive credit. This policy is non-negotiable.

JetNet and Email

JetNet is JC's electronic classroom platform. All students have access to JetNet, and, although this is a face-to-face course, I require that you access and use JetNet to get and submit assignments and take quizzes. You won't receive paper copies of any assignments or quizzes for the remainder of the course. Grades will be posted to JetNet.

Please check your JC email at least once a day. I periodically send out reminders and other courtesy notices to students.

Important Email Considerations

Some students have JC emails automatically forwarded to a personal email account. It's perfectly acceptable to do so; however, please be aware that JC emails sometimes fail to go through, or they get dumped into Spam folders, especially when they contain attachments. Telling me that you didn't receive an email will never be an acceptable reason for missing deadlines.

Quizzes and Exams

As of the beginning of the semester, there are 14 objective quizzes scheduled (one approximately each week), which you'll access and submit via JetNet. Quizzes will open at the end of class on Wednesday and will remain open until the beginning of class the following Wednesday. There won't be a mid-term or final exam; however, if assignments aren't submitted regularly and/or there's insufficient participation during class time, it will be necessary to create some sort of exam schedule as a means of assessing what you're learning.

In-Class Activities and Homework Assignments

Throughout the semester, we'll complete a variety of in-class activities and homework assignments. In-class activities are designed to reinforce concepts introduced in the readings. Most of these activities are impromptu and ungraded. Some in-class activities are graded. In addition to in-class activities, there is an assignment scheduled and due approximately every two weeks. These assignments are a variety of different types (e.g., response to a question, group project, documentary review, journal article review, etc.) and are designed to give you the opportunity to explore anthropological concepts in more depth than we can in class. The type of homework assignment will rely primarily on the subject covered during that week. You'll access and submit most homework assignments on JetNet.

Culture Investigation Summaries

Throughout the semester, you'll submit text via JetNet containing information about cultural anthropological topics specific to a culture that you choose during the first week of class. The subject for each investigation summary is based on the week's readings and topics. You'll present information from the culture investigation assignments to the class at the end of the semester

Extra Credit

As of the beginning of the semester, there are no opportunities for extra credit. If extra credit is offered during the semester, it will be awarded only to those students whose attendance and performance warrant consideration (i.e., students who attend regularly and submit assignments regularly and on time).

Policy on Late Work

Culture Summaries, Homework Assignments, In-Class Activities, and Group Assignments

Life happens, and sometimes assignments fall to the bottom of the To Do list. Consequently, you can turn in most of your **culture summaries** and **homework assignments** after the due date. I'll accept late summaries and assignments up to 11:55 p.m. on Wednesday, July 19. After this date, I won't accept any late assignments, regardless of the reason. Please note that late assignments will be graded after I've graded current assignment from all of my classes. Consequently, I can't guarantee timely grading of late assignments.

Generally, I won't accept late **in-class activities** or **group assignments**.

Quizzes

I will not accept Quizzes past 1:00 p.m. on their due date. Quizzes will automatically close at that time, they'll be automatically submitted, and the grade will be automatically entered in the JetNet online gradebook.

Some Final Words of Wisdom about Schedules

College course schedules can be challenging. We jump right in, and pretty much keep going. It can be tempting to let an assignment slip. Please believe me when I say that postponing course commitments will create a very real possibility that you'll fall impossibly behind very quickly. I strongly suggest that you finish and submit work by the due date to avoid any last-minute stress during the second half of the semester.

Please be aware that I won't remind you of late or missing assignments. I expect you to manage your own assignments and your own calendar.

Academic Honesty

I expect that all of the work you complete for this class will be your own work and that you'll give credit for any work that is not your own. Plagiarism and other forms of dishonesty, whether intentional or unintentional, can result in a grade of zero for an assignment, for an assignment that relies on plagiarized information, and/or for your final course grade. In addition, the plagiarism will be reported to the Academic Dean.

Signing the sign-in sheet for another student is considered academic dishonesty. Don't do it. If you do, you and the other student will receive a zero for that class period, regardless of attendance. In addition, you and the other student could receive a zero for the course, and the infraction could be reported to the Academic Dean.

A copy of JC's Academic Honesty Policy is appended to this syllabus. You are responsible for knowing the details.

Grading

Grading Scale

93% to 100% = 4.0	70 to 76 = 2.0
88 to 92 = 3.5	65 to 69 = 1.5
82 to 87 = 3.0	60 to 64 = 1.0
77 to 81 = 2.5	55 to 59 = 0.5
54 and Below = 0.0	

In addition to final grades, I'll submit to Student Services a general grade for each student three times during the semester. This periodic reporting is designed to identify students who are regularly attending and submitting work ("V"), students who may benefit from other JC services ("H"), and students who have stopped attending ("Q"). Please be aware, *if you are absent for two consecutive class periods without letting me know why, I'll "Q" you from the course. I don't need to wait until the scheduled H-Q-V reporting dates to do this. "Q"-ing you from the course may jeopardize such things as scholarships, athletic eligibility, grants, or other financial aid you've received. If you are "Q"-ed from the course, it will be your responsibility to complete all reinstatement procedures to be re-enrolled.*

Grade Breakdown*

Participation	104
Quizzes	170
Assignments	112
Culture Investigations	70
Final Presentation	<u>15</u>
TOTAL POSSIBLE POINTS	471

**Points in the Grade Breakdown may be modified as the semester progresses, depending on the number and types of activities completed.*

Grading Philosophy

The percentages and grades on the Grading Scale are a starting point, and I may adjust final grades up or down based on my evaluation of student attendance, participation, and timeliness. This is especially true for awarding a 4.0. This grade means that a student has performed in an outstanding manner in every aspect of the course: s/he comes to class prepared and on time, participates regularly in a thoughtful and informed manner, submits all assignments completely and on time, and has no absences. If you manage to get a raw score of 93% or above but you haven't actually performed as an outstanding student, I will likely adjust your grade down.

Final Behavioral Expectations

Under no circumstance is it acceptable to check voice mail, text messages, Facebook, etc. during class, even if you are "finished" with your work. Infractions could result in the loss of some or all participation points for the class period. I won't issue any warnings. If you need to check a mobile device during class for work or family, please let me know before class.

Our class time will normally be quite informal, and I hope that we have lots of lively discussions. Be mindful that an important part of learning involves listening and reflection. Please give me and your colleagues your full attention when we are speaking.

COURSE CALENDAR‡

Date	Topics	Chapters
May 22, 24	Course Introduction and Overview; Culture and Culture Change	Read Chs 1, 2 Ch 1, 2 Quiz Opens (05/24)
May 29, 31	<i>No Class - Memorial Day (May 29)</i> Understanding and Explaining Culture	Read Ch 4 Ch 1, 2 Quiz Closes (05/31) Ch 4 Quiz Opens (05/31)
Jun 05, 07	Culture and the Individual; Communication and Language	Read Chs 3, 5 Ch 4 Quiz Closes (06/07) Ch 3, 5 Quiz Opens (06/07)
Jun 12, 14	Getting Food; Economic Systems	Read Chs 6, 7 Ch 3, 5 Quiz Closes (06/12) Ch 6, 7 Quiz Opens (06/12)
Jun 19, 21	Social Stratification: Class, Ethnicity, and Racism; Sex and Gender	Read Chs 8, 9 Ch 6, 7 Quiz Closes (06/21) Ch 8, 9 Quiz Opens (06/21)
Jun 26, 28	Marriage and the Family	Read Ch 10 Ch 8, 9 Quiz Closes (06/28) Ch 10 Quiz Opens (06/28)
Jul 03, 05	Marital Residence and Kinship	Read Ch 11 Ch 10 Quiz Closes (07/05) Ch 11 Quiz Opens (07/05)
Jul 10, 12	Associations and Interest Groups; Political Life: Society Order and Disorder	Read Chs 12, 13 Ch 11 Quiz Closes (07/12) Ch 12, 13 Quiz Opens (07/12)
Jul 17, 19	Religion and Magic	Read Ch 14 Ch 12, 13 Quiz Closes (07/19) Ch 14 Quiz Opens (07/19)
Jul 24, 26	Practicing and Applying Anthropology; Health and Illness	Read Chs 16, 17 Ch 14 Quiz Closes (07/26) Ch 16, 17 Quiz Opens (07/26)
Jul 31, Aug 02	Global Problems	Read Ch 18 Ch 16, 17 Quiz Closes (08/02) Ch 18 Quiz Opens (08/02)
Aug 07, 09	Presentations	Ch 18 Quiz Closes (08/09)
Aug 14	<i>Course Wrap-Up</i>	---

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Academic Policy	
Policy Type:	Academic Honesty
Policy Number:	1004
Date Adopted:	10/1/2004
Version:	5.0
Review Cycle:	Annual
Date Last Reviewed:	11/5/2014
Office Responsible:	Academic Deans
Reviewing Committee:	Deans' Council & Academic Council
Related Policies:	Student Rights, Responsibilities and Code of Conduct
Related Laws:	NA

Policy Summary:

Academic dishonesty is generally an instructional and teachable opportunity for faculty to guide students and for students to learn from their actions and/or behavior. The Academic Honesty policy provides guidance for determining the level and severity of academic dishonesty, establishes how to track and report violations, and defines consequences to students.

Definitions:

Academic Honesty is defined as ethical behavior that includes student production of their own work and not representing others' work as their own, by cheating or by helping others to do so.

Plagiarism is defined as the failure to give credit for the use of material from outside sources. Plagiarism includes but is not limited to:

- Submitting other's work as your own
- Using data, illustrations, pictures, quotations, or paraphrases from other sources without adequate documentation
- Reusing significant, identical or nearly identical portions of one's own prior work without acknowledging that one is doing so or without citing this original work (self-plagiarism)

Cheating is defined as obtaining answers/material from an outside source without authorization. Cheating includes, but is not limited to:

- Plagiarizing in any form
- Using notes/books/electronic material without authorization
- Copying
- Submitting others' work as your own or submitting your work for others
- Altering graded work
- Falsifying data
- Exhibiting other behaviors generally considered unethical
- Allowing your work to be submitted by others



Policy Statement:

Faculty members who suspect a student of academic dishonesty may penalize the student by taking appropriate action up to and including assigning a failing grade for the paper, project, report, exam, or the course itself. Instructors must document all instances of academic dishonesty, beyond those of a minor nature, in writing to the Office of the Academic Deans using the attached form.

Proctored Testing. Students who are suspected of cheating during a course exam or during Course Placement will be questioned and reported to the appropriate faculty member or Dean of Students. The proctors are not to stop the exam but report the questionable behavior. As in other instances, the faculty member will determine the penalty and appropriate action. If the student is suspected of cheating on Course Placement, the Dean of Students is to be contacted and will determine the next steps.

Reporting. The Office of the Academic Deans will record and track students who have been reported for academic dishonesty. If the same student has a second incident, the Dean will enact sanctions appropriate to the level of infraction. The sanction will be selected in consultation with the involved faculty. The Dean can administer consequences up to and including suspension.

In the event of a dispute, all parties should follow the Student Complaints/Academic procedure as outlined in the JC Faculty Agreement. This policy is also presented in the Student Rights and Responsibilities Handbook.

Change Log:

<u>Date Of Change</u>	<u>Version</u>	<u>Description of Change</u>	<u>Responsible Party</u>
9/6/2011	1.0	Initial Release	M. Fall
2/9/2012	2.0	Deans' Council Review	C. Beacco
2/13/2012	3.0	Academic Council Review	C. Beacco
4/14/2014	4.0	Academic Council Review	J.Frew
10/10/2014	5.0	Reviewed and Updated by A.C.	J.Frew